

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE

Patrick Evans
Dan Robinson, Erik Hoyer,
Dan Haefs, Pat La Violette

HUMAN SERVICES COMMITTEE

Wednesday, January 28, 2015

5:30 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEM LISTED ON THE AGENDA**

****REVISED****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 21, 2014.

Comments from the Public

Report from Human Services Chair, Patrick Evans

1. **Review Minutes of:**
 - a. Aging & Disability Resource Center Nominating & Human Resources (October 17, 2014).
 - b. Aging & Disability Resource Center Board Meeting (October 23, 2014 and December 9, 2014).
 - c. Board of Health (August 12, 2014, October 14, 2014 and November 11, 2014).
 - d. Community Options Program Planning Committee (November 24, 2014).
 - e. Human Services Board (October 9, 2014, November 13, 2014 and December 11, 2014).
 - f. Veterans Recognition Subcommittee (November 18, 2014).

Communications

2. Communication from Supervisor Zima re: From Bob Koury regarding to consider and discuss getting some type of programs for our community for opiates and mental health.

Health Department

3. Budget Adjustment Request (14-103): Any increase in expenses with offsetting increase in revenue.
4. Resolution re: Regarding Change in Table of Organization for the Health Department Public Health Educator.

Human Services Department

5. Resolution re: On helping families move from homelessness to self-sufficiency. *Standing Item until such time that there is action to be taken.*

- 5a. Resolution re: Change in Table of Organization for the Human Services Department – Clerk Receptionist.
6. Budget Adjustment Request (15-01): Any increase in expenses with an offsetting increase in revenue.
7. Executive Director’s Report.
8. Family Care Transition Clients Considered At Large.
9. Financial Report for Community Treatment Center and Community Programs.
10. Statistical Reports.
 - a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
11. Request for New Non-Continuous Vendor.
12. Open Session: Discussion and possible action regarding personnel issues which have arisen in the Human Services Department regarding a specific employee.

Closed Session: Notice is hereby given that the above governmental body will adjourn into closed session on the above Item Number 7a pursuant to Wis. Stat. §19.85(1)(f) which authorizes a closed session to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons...if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories, or data, or involved in such problems or investigations.

Reconvene in Open Session: Discussion and possible action regarding personnel issues which have arisen in the Human Services Department regarding a specific employee.

Aging & Disability Resource – No agenda items.

Syble Hopp – No agenda items.

Veterans Services – No agenda items.

Other

13. Audit of bills.
14. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a budget and regular meeting of the **Brown County Human Services Committee** was held on Tuesday, October 21, 2014 at Aspiro, 1673 Dousman Street, Green Bay, Wisconsin

Present: Chair Evans, Supervisor La Violette, Supervisor Robinson, Supervisor Haefs, Supervisor Hoyer
Also Present: Supervisors Lund, Jamir, Campbell, Kaster, Erickson, Van Dyck, Devon Christensen, Judy Friederichs, Jeremy Kral, Jeremy Polus, Executive Streckenbach, Brent Miller, Chad Weininger, Dan Process, Carolyn Maricque, Todd VanDenHeuvel, Lisa Remiker-DeWall, Tim Schmitt, Judge Zuidmulder, Jeff Vande Leest, Angela Stuck, Ted Phernetton, Karen Faulkner, Mike Duschene, Jon Syndergaard, Steve McCarthy, other interested parties

PLEASE NOTE: Due to the reverberating from the microphone use in the gymnasium, at several times during the meeting the discussion was inauditable.

I. Call Meeting to Order.

The meeting was called to order by Chairman Patrick Evans at 6:07 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

III. Approve/Modify Minutes of September 24, 2014.

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Drug Court Presentation

Update on Drug Court by Judge Zuidmulder

Zuidmulder informed that it was his custom practice since starting approximately five years ago to appear in front of the committee on a quarterly basis to give an update. He was unable to make it this year as they had a lot of things that were in play. He stated, Supervisor Robinson encouraged the creation of a Mental Health Court in which they had been moving to do. They weren't able to fill the position until last month due to the county's lengthy hiring process. He was hoping to get the Mental Health Court up and running as of November 1st.

In addition, there was an epidemic of heroin use in the community and it was dramatic. He was in the process of leading with other stakeholders of creating a Heroin Court, which would be a sub-court of the drug court.

Beginning in November, Brown County will have four treatment courts in place: Veteran's Court, Drug Court, Mental Health Court and Heroin Court. The numbers now between the Veterans Court and the Drug Court, they probably had between 45-50 people. His expectation with the other treatment courts, will be between 50-100 by next year. These

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were all individuals that would put pressure on the county jail and other services. These treatment courts serve a useful purpose in breaking the cycle of criminal behavior. They recognized that there was a group in the population of offenders that were more amenable to treatment than to punishment. The evidence based research brought them to treatment courts.

The other factor, Brown County received a TAD Grant from the state, a grant that went to the District Attorney's office to set up treatment and alternative diversion coordinating. As a result, they will be eliminating a Drug Court Coordinator and getting two Case Workers.

What Zuidmulder would like to do, in January, have all the parties, the four judges involved with the treatment courts to address the County Board and explain how all the pieces fit together and what they were hoping to accomplish. He very much appreciated all the support this committee had shown over the years and wanted to assure them that they continued to be dedicated.

La Violette thanked Zuidmulder for his leadership in establishing specialty courts because they were plain common sense and often they didn't have that. She knew this was above and beyond of what they expected of him as a judge and she was very grateful.

Robinson echoed La Violette's sentiment and stated the county wouldn't be where they were without Zuidmulders efforts. He'd like to think that Brown County was a model in the state.

Comments from the Public:

Due to the reverberating from the microphone use in the gymnasium, at times the discussion was inauditable.

Mr. Jeff Vande Leest – Family Services

New President and CEO of Family Services, Vande Leest thanked the committee for the opportunity to speak. He introduced Angela Stuck, Vice President for Program Services and oversaw the Healthy Family Program. He started out by thanking the committee as well as the Executive and Human Services Director Jeremy Kral for their support in the 2014 budget where \$115,000 was added to the Family Services budget to help keep programs like the Crisis Center, Willow Tree Child Advocacy Center and Our Place, Community Based Residential Facility (CBRF) in business and running strong. They understood fully that in the 2015 Executive budget, there was support for Family Services program, however there needed to be money added again in this budget to keep the programs maintained at the same level as 2014. They respectfully requested to add money for the Door County Services Healthy Families Program, this was one of the programs last year that was not entitled to increase, nationally Healthy Families had not had an increase in the last number of years and the number was flat. They were recommending that the committee consider adding \$22,500 to the Family Services proposal to help fund the Healthy families program in 2015. Specifically they were talking about the need to keep the program whole, and if they were not able to receive those funds for the program, they were in jeopardy of laying off a half time if not a full-time Hospital Assessor. The Hospital Assessor met with new parents and infant to determine the risk and need for future services. Elimination would forfeit 600 or so hospital visits, which was a substantial number *(Further discussion and a motion was made with regard to Healthy Families under Item #4).*

La Violette felt Family Services did a great job and questioned how much their raised privately. Vande Leest believed it was in the area of \$800,000 a year, some was donations and some grants that they applied for. Their Development

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Director was responsible for fundraising.

Karen Faulkner – Golden House

Faulker informed that the Golden House had provided domestic violence services since 1979 in Brown County. It was destroying families and taking lives. Golden House served nearly 1,500 people annually with local outreach and shelter services. There were more than 1,000 domestic violence arrests in Brown County annually. In 2013, they lost 2 lives. They were thankful to be considered in this budget and for the continued support from Brown County. Last year she was questioned on why survivors don't come to speak, they had a few that spoke at events but only when it was part of their recovery and journey. They don't seek those folks out but wait for them to come to them and when they do, they try and make the meetings small and respectful. They had very powerful videos and stories on their website. In the past years they had focused their efforts on the linkages with Child Protective Services and any operational decision to extend the length of stay in their shelter programs. Faulkner thanked the committee, the board, the Executive's office for their continued support as well as the supervisors and staff in the Human Services Department who worked with them in partnership.

Robinson thanked the Golden House for the work that they did.

Mike Duschene – ASPIRO, President

Jon Syndergaard – Director of CP Center

Steve McCarthy – N.E.W. Curative Rehabilitation, President and CEO

Due to the reverberating from the microphone use in the gymnasium, at times the discussion was inauditable.

Duschene stated in the spirit of collaboration as they planned their 2015 budget their three organizations came together on behalf of people with disabilities and their boards. On three separate occasions they met with the Human Services committee and were grateful for them listening to their pleas for any rate increases for next year to continue with their mission. They also wanted to thank Jeremy Kral and Troy Streckenbach, who also met with them to listen to their pleas.

Syndergaard echoed Duschene's comments. He thanked the committee for being able to appear before them and for their continued interest. He did receive some follow-up telephone calls and correspondences asking appropriate questions. The CP Center celebrated their 60th Anniversary this year and they couldn't continue to provide their array of services without the support of Brown County and the community. He also thanked Jeremy Kral and the Executive for the opportunity to speak with them and for their support. They look forward to continue to have the dialog and being able to educate them about all they do at the CP Center.

McCarthy thanked the committee, Jeremy Kral and the Executive, he appreciated their continued support and consideration of the rate increase that they had talked about. The rate increase was not as much as they liked but it would make a significant difference to the people that they provide services to.

At this time, Chairman Evans closed the portion of Comments from the Public and thanked ASPIRO and Mike Duschene for providing the opportunity to meet here. Their committee had held their budget meetings there for 10 years now and continued to enjoy the hospitality. He thanked Executive Streckenbach for the items he presented in his budget and thanked Director Jeremy Kral for that as well. They had open dialogs and were able to put together a pretty solid budget. Overall he felt this budget will move forward to fund the appropriate programs that did the best work for the people of

Brown County that needed it.

Before moving into the Budget Portion, Supervisor Haefs questioned if they could have a brief discussion with regard to items that would affect all of the departments. Responding to Haefs question, Director of Administration Chad Weininger informed that in this budget there was a 1% base pay increase and a 1% pay for performance, which was the same as 2014. If they looked at the overall levy, revenue was down by \$100,000 overall. The tax rate in 2014 was 4.57, in 2015 it was 4.47. With regard to position addition/deletions in 2015 there were 28 FTEs added and 30.49 FTEs deleted.

Haefs questioned in 2014, were most employees going to achieve the 2%. Weininger responded that in 2014 everyone will receive the 1%, departments were currently going through the Pay for Performance with their staff for the second 1%. As a percentage of folks receiving the additional 1%, he did not have those numbers in front of him. Haefs felt they should have some kind of idea. He added, there was one undeniable fact, in the last few years family income was down, insurance costs were going up. He felt if employees couldn't earn their merit raise, they should be gone. Weininger informed that they were waiting for November/December for it to be completed, it was designed so that towards the end of the year, employees would get a payout. He didn't have any statistical information.

Streckenbach informed that the objective behind the Pay for Performance was transparency, fairness, and the ability for the employee to become successful in the organization. Director Krall informed that 90% of the Human Services staff will receive the Pay for Performance 1%.

Haefs questioned, employees will receive a 1% with a possible second 1%, was any of it going to be offset by additional health insurance costs out of employees checks. Streckenbach responded that yes, there were going to be employees that will pay more for their health insurance. Health insurance will be based on their Personal Health Assessment (PHA). Each person would go in the tiered system which would be based on their PHA scores. There will be employees that stay at 12% and every employee had the opportunity to get to the 12%. Once they do their PHA they can work with doctors or nurses, which was encouraged, with the intent that they want employees to get to 12%. HR Manager Brent Miller informed that in 2014 the majority of employees fell into the gold and silver which were the two highest categories. Any employee had six months, per the county policy, to make reasonable alternative standards and get reimbursed starting back at January 1st. Miller informed that if you were on something that was controlled by medicine, it's brought forward for wellness benefits, so that if there was diabetes, high blood pressure, high cholesterol, they caught it in the beginning stages so the person was more health conscious in moving forward taking care of themselves, to prevent it in the long run. They wanted people to be more aware of what the issues were that were affecting their lives, weight, smoking, etc. Be proactive rather than reactive. Streckenbach felt people didn't like change, yes it will be difficult, and he gets it. They were starting to look at a more proactive approach to start combating the high costs that were driving their health care system in the first place. As a community, a society, and an organization they had to find ways to control costs. Their goal was to make their workforce and society healthier and move forward. Haefs was not disagreeing but believed folks didn't have the voice they used to and he wanted to make sure folks were being treated fairly and that they address legitimate concerns. Employees drive the whole operation.

Supervisor Lund informed of his concerns with regard to the raises being given out later in the year, stating it should all be done in the first quarter. He would be very reluctant in supporting the 1% and 1% if they were giving the second 1% in November. He felt it should be 2% for the people earning the 1% and 1% the year before. The people that did poorly, it should be a 1% and be reviewed mid-year and be eligible for another 1% increase if they turned it around. He felt it

was a little unfair and misleading. Miller informed that the second 1% was a 1% of their based wages for the entire year.

Haefs questioned how much money was being returned to the general fund. He believed they had a surplus last year, Finance Director Carolyn Maricque informed they did not, they used fund balance for special projects. It was estimated again this year that there will be a negative of \$1M in the fund balance because they budgeted to use fund balance for special projects.

Haefs questioned if there were any agonizing reductions this year. Streckenbach informed that what they prepared was a years' worth of labor between departments. He acknowledging that there were departments that would like to have more revenue or levy funded support. One objective they tried to have was an honest conversation about where they were at and what they were trying to accomplish. They used the next year to examine what the results were of the year before. He felt it was a difficult question, each department that was coming forward to present their budget, what they brought forward was what they believed they could work within.

Haefs informed that he had looked at the property tax levy, he felt this budget process was very levy orientated. It was considered raising taxes if they raised the levy. They could disagree but he had always thought that when he paid more money for his home, his taxes were more. That was not the case. He went back to the last 12 years, every year the levy had gone up, in 2010 it leveled off and started to go down. The reason he brought this up, when going through the budget book, you see staffing trends that were down, tax summary rates going down. During the year, they talk about waiting lists for services and not filling positions. When looking at the budget, how was it possible that the Veterans Office had one less person than years ago when you see what was going on in Iraq and Afghanistan. The Sheriff's Department had five more people than five years ago. Haefs had been on the board for a long time and had never been run out of office by raising the levy, as long as it was fair and accurate and well spent. He questioned if they were digging an imaginary hole because they were so concerned about not raising the levy and increasing taxes. Would they pay for it somewhere down the pike? He was worried sick about it. Haefs believed there were other projects that could be included in the budget and not negatively affect the people they represent. For the input of people in this county, the services required, the needs people had, how could they be maintaining the same level. He believed that when push came to shove a lot of this was put on the backs of employees. He felt there were things that he didn't know about that were going to come back to haunt the county.

Veterans' Services

1. Review of 2015 Department Budget.

Veterans Service Officer Jerry Polus informed that their budget was a very good budget, it allowed them to maintain quality services to veterans. He was very proud of his staff as they do quality work. One of their biggest benefits was moving toward automation, which allowed them to serve more people while at the same time not having to add additional staff. Their biggest change, they will no longer have a Veteran's Treatment Court as a sub-budget. They had set up the Northeast Wisconsin Veteran's Treatment Court (NEWVTC) as a 501c3. They had their first board meeting that morning. That court had always been funded through donations and grants, no tax dollars and was run through the Green Bay Community Foundation and a sub-budget of his.

Haefs questioned if Support Services was emergency funding. Polus stated yes, one thing he anticipated, because of their \$31,000 in donations from Walmart and Desert Vets, he'll be able to carry over \$10,000 and that's why he budgeted lower this year. Haefs asked if they could label it differently so it was clear as to what it

was.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Aging & Disability Resource Center

2. Review of 2015 Department Budget.

Due to the reverberating from the microphone use in the gymnasium, at times the discussion was inauditable.

Aging & Disability Resource Center Director Devon Christianson thanked the Human Services Committee, the County Board, County Executive, his team and all the departments in Brown County that collaborate with them to make their programs some of the best in the state. She thanked them all for their support.

Referring to Page 111 in the Budget book Christianson spoke to their Performance Measures and New Initiatives (Family Care, Dementia Friendly Community and Modernization of Congregate Meal Site).

Christianson informed that a couple major things that jumped out, one was the reduction in the county levy for next year. Another was the ability to put additional resources in their reserves. They worked really hard in order to increase their ADRC medical assistance administrative claiming that they did, they created efficiencies and were very aggressive about going after additional resources in order to be able to grow their programs. Also, their nursing home relocation program, adding staff that could capture additional Federal funding dollars to keep people living in the community. With the reduction of the levy target, they were able to absorb some of that reduction because of the additional funds they had been able to seek. One thing they did do was return the initial reduction to the Adult Day Program, take the money out of their reserves to help keep that program whole and to keep their nutrition program whole.

Robinson thanked Christianson for bringing up the reduction in property taxes and their use, it was a combination of efficiencies and grants that were covering that difference. It sounded like they did a good job of covering it for this year and questioned how they anticipated covering it down the road, it was a sizeable amount, 29% decrease in levy dollars. Christianson stated she was looking at it for the 2015 budget, they had done what they needed to do to make it work for the next year but it was certainly something they will be watching carefully and would have concerns starting off in 2016. Starting with a deficit using a fund balance to make that whole.

Robinson questioned how they anticipated making that gap up in 2016. Christianson informed that they had met with Kral already and they had begun planning early on to talk about additional fundraiser activities. Other ways they could continue to generate other resources was through donations, generate revenues through sales, etc. It had not been a smooth road the last five or six years in terms of them being able to project comparably all of their resources or revenues coming in. They had been in a huge expansion mode. Their Finance Coordinator reminded her that they haven't stabilized. Robinson understood the volatility of the situation. He questioned, the gap that they were looking at for 2016, were they creating levy dollars with privately raised dollars. Christianson responded, that was possible, next year they were using their reserves in order to fill the hole. Robinson felt that the idea of replacing levy dollars with private fundraising efforts within the departments, what they end up doing was spending a lot of staff time trying to raise money when they would be

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better off having staff spend time doing work of the organization. As they move forward, that would be a real concern of his, either they fund something or they don't. In terms of their fund balance, did they have a policy set amount that they wanted to have. Christianson responded that they did about 25% of their operating budget because they were technically a nonprofit that had a wonderful relationship. It was about \$1M that they needed to have and their board made the decision of what they needed to have in their assets. They were currently working on a fund balance policy.

Robinson questioned if they had an issue with the need for the people they serve to have computer access and was it adequate access to services that they needed them to do or did they find there to be a technology gap. Christianson speculated that they underestimated the power of the internet and technology with older people historically. What they found was that people wanted technology, when they offered computer classes, they were filled immediately. They had created a modernization effort, a technology café location because people had to apply for disability, they had to access their benefits, social security, and everything was done now on the internet. People had a need to have access to technology to work in the world. There had been some special grants around the state to try and help home bound individuals obtain computers so they could connect to the outside world. It was usually a teaching component, they could have all of this great software and technology but they needed manpower and the ability to teach and make it a simple process for people to actually use it.

Supervisor Campbell stated that Christianson was being very polite about the 2016 situation. She respectfully requested, as Brown County's rep on the ADRC Board, that they add back in \$30,974 to the ADRC: \$28,288 allocated for their N.E.W. Curative Rehabilitation, Inc. Adult Daycare Program and \$2,686 for Meals on Wheels De Pere site. Speaking as one who took care of three elderly relatives as they aged, they all knew the stress on caregivers. The Adult Daycare Program provided relief. They didn't want to have their caregivers in nursing homes and paying more down the road, as Haefs expressed earlier.

McCarthy from N.E.W. Curative Rehab informed that the 2% increase that they received in 2015 represented a total of about \$16,000 in their overall contract. For adult daycare programs that was \$3,442 of extra resources. If they were to take a cut of \$30,000, they were looking at a significant impact on where they could provide services. Last year they provided adult daycare services to more than 260 Brown County residents. 60% of the people they served had some sort of dementia, including Alzheimer's. Their regular adult day program, people stay with them on average 3.5 years, for their dementia specific programs people work with them for about 2.5 years. They are able to delay or prevent people from going to more expensive places including nursing homes and assistance living facilities. For every dollar the county invested in this program model, it saved \$16 that they would otherwise spend.

Christianson added that there were two arms of funding at the ADRC. One was ADRC state and federal dollars that had to fund very specific things. The other arm was for Older Americans Act Programs which was where they had flat funding or decrease in funding for many years. The Older Americans Act hadn't been reauthorized since 2011. While they grow on one side of the arm, they struggle on the other. The places the county levy was supportive to was the daycare programs, meal programs and AddLife Centers, places where there was never enough Federal funds to make those programs work well, that's where the county levy sets the priority.

La Violette informed that she cared very much about caregivers and worried about them more and more with the implementation of Family Care. She was wondering how many people were on a waiting list to get into their

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program. Vande Leest informed that there was no wait list right now but last year, the only wait list they had was for families to use Charitable Care Dollars, and they ran out. She questioned if they contracted for similar services with any other agencies. Christianson informed that there was not another adult day program in the community. La Violette was surprised there was not a waiting list as there was a huge waiting list for mental health services.

Robinson questioned the consequences, if any, of not doing what Supervisor Campbell requested. Christianson responded that there wouldn't be an impact for this year because they already put in their budget to keep everything whole. It went back to their earlier discussion regarding what they would do in the future. Campbell responded that they were going down and next year, it was probably going to continue to go down, it put programs at risk. The very programs that they took an Oath of Office for, to protect the most fragile in the community. This was something she felt they needed to think about when looking at the budget. Weininger stated that there was a commitment when they put forward the budget proposal that they would work with the ADRC and if there was a problem, they would address it in the 2016 budget. Currently right now they had \$3.1M, realistically they were collecting tax dollars that were sitting in an account and they wanted to make sure that those tax dollars were being used and they spend down a little of the fund balance without jeopardizing the programs for the long term. There was a commitment to ensure there was adult daycare and Meals on Wheels was funded. Campbell questioned if they anticipated a levy reduction again next year. Because if they were at this level they were not going to get that in the budget, they weren't going to have it next year and the program would be at risk. Weininger felt the issue was making sure that they had enough levy dollars to maximize the match dollars moving forward. Part of it had to do with designing the right level of fund balance, 25% which would be \$1.3 million. Part of this was to not make a permanent cut, take a look at how they were doing. Campbell felt this would be a permanent cut if the levy stayed the same and they risked reduction. Weininger agreed, if the 2016 budget moved forward and the levy was frozen, it would make it harder to add additional dollars however they had done this with a number of departments. They had been able to look at where their shortfalls were and make the necessary adjustments, it was not impossible but difficult. Campbell didn't want a shortfall. Weininger felt it was a legitimate concern, Campbell interjected, a concern they could address through her motion today.

Robinson would like to see next year, in each department, information about what their fund balance was and what their policy was. Maricque informed that they did have fund balance for some departments, ADRC was not one of them as they were separate from the county but they could add it for next year.

Hoyer understood the timeline and promises for the future, he agreed with his colleagues on the board and made the motion to add to the levy for the ADRC Budget \$30,974 with \$28,288 going to NEW Curative Adult Daycare program and \$2,686 to De Pere Meals on Wheels program (see below).

Robinson informed that he may vote against the motion, if they had a fund balance that was twice as big as what their policy said, he felt they needed to utilize that, at least for this year.

Evans informed that he would support the motion. He agreed with Robinson, they had a healthy fund balance. Christianson informed that they had been spending it down, they had been working with the auditors and Administration talking about the categorization of the different funds that they had and what they needed in order to stay as a non-profit. Evans didn't like punishing anyone for saving money. He felt they had enough

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dollars to cover the \$31,000 and from what he understood they had real open, honest, and decent discussions with Kral and the Executive. He understood why they made the cut, he agreed with the reasoning but he also had a discussion with Campbell who made good points as well. He also looked at where they had been able to reduce in some other committees, they were \$163,000 less than the County Executive's proposed budget. He felt confident and supported everything Supervisor Haefs had stated. He will support it and felt it was worthwhile. He was unsure what may happen with Family Care and how it will impact them so it made him a little nervous.

La Violette questioned who had the authority to set policy for the ADRC, would the county write the fund balance policy or would their board. Christianson responded, herself and management team. As part of their relationship with the county, they had access to support from Corporation Counsel for review and/or Finance and Administration for guidance and support. La Violette felt she was a smart leader.

La Violette informed that she came fully expecting to support adding the money back into the budget but she decided not to support the motion. One because of the health of their fund balance and secondly, because they currently did not have a waiting list. There were other programs that did. However, she was a great enthusiastic admirer of all Christianson did and heard more compliments about their agency than any other department in the county.

Motion made by Supervisor Hoyer and seconded by Supervisor Haefs to add levy to offset use of ADRC fund balance by \$30,974 with \$28,288 going to NEW Curative Adult Daycare program and \$2,686 to De Pere Meals on Wheels program. Vote taken. Ayes: Haefs, Evans, Hoyer; Nays: Robinson, La Violette. MOTION CARRIED 3 to 2

Supervisor Jamir questioned the drastic increase in the Maintenance Agreement Software – Pg. 116. Every time they added staff they had to add licenses for software. They had Information Assistance Staff, which had grown. Each license had a cost which made that jump. In addition, they were looking for a software solution for their AdLife Center activities, they were using pencil and paper. People couldn't sign up for activities online. They researched costs and they were quite high. They were required by the state to use the software.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve the budget as amended. Vote taken. MOTION CARRIED UNANIMOUSLY.

Health Department

3. Review of 2015 Department Budget.

Health Department Director Judy Friederichs was present to speak to the Health Department Budget on pages 118-123 in the budget book.

Robinson questioned if there was money set aside or targeted for a potential move of their department, Friederichs stated not at this point as there wasn't really a decision made about it. A group was meeting tomorrow to discuss further. Robinson presumed it would be a fairly significant cost. Streckenbach informed that the PD&T Committee was working with Public Works, examining what direction they wanted to go. At some point they will examine true costs associated and what time to make the move. They would have to go back to the County Board and make a recommendation as to how they would fund the project. Right now the Health Department was a month to month rent. Moving costs weren't in the budget, there wasn't a firm commitment in terms of what the County Board wanted to do.

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Evans questioned the issue regarding the sanitarians mileage and vehicles. Friederichs had made contact with Public Works and they stated that at this point they weren't looking at new vehicles in a fleet in the new additions of departments. At this time, nothing was happening.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

- a. **Resolution re: Approving New or Deleted Positions during the 2015 Budget Process (Health Department).**

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Human Services Department

4. Review of 2015 Department Budget.

Due to the reverberating from the microphone use in the gymnasium, at times the discussion was inauditable.

Human Services Director Jeremy Kral was present to speak to the Human Services Department Budget on pages 124-156 in the budget book. He informed they were largely status quo, there were some new initiatives listed. The Family Care Transition will be their biggest challenge in the 2015 budget year (Pg. 125).

Haefs had a hard time understanding how they could be status quo. Kral stated that one of the things that he loved about his job was the opportunity to be consistently challenged. He praised the leadership of the County Board and the Executive. He appreciated the chance to use the tools available to them. Haefs felt the point was, Kral had mentioned, "in the available tax levy", if there was something worth doing, a problem, they will take the heat and find the money for him. He felt they were digging a hole somewhere. If there were other things that they should look at, he would do anything to know what they were and suggested providing the information before the County Board meeting. They were talking about the needs of the community and the needs of the people he was elected to serve. Haefs informed that in the past, their budget books showed two columns, the requests by the Administrators and the Executive's adopted. All they had was the Executive's adopted. It was hard to fair things out when all you get was the Executive's budget. They were lacking something here. Department Heads would have listed their requests and Supervisors could identify them, you can't find anything anymore. He felt this was something the Executive Committee should really look into.

Evans informed that he had the opportunity to sit down with Kral, they talked about the programs that were non-mandated, which were Evans concern. He understood where Haefs was coming from, it was a big budget and there had been a lot of changes. Evans stated, in Kral's defense, he felt that he had looked at the programming that they needed.

With regard to the fund balance, Robinson questioned what the \$3.9M was earmarked for? Kral responded that it was part of the draft of the fund balance policy that they had been developing. \$3.3M was earmarked for the Family Care Transition, Kral informed that it was over the next three years. Robinson questioned, in the end it was a 2% fund balance that was there that they wanted to maintain. Kral agreed, that's what they were proposing. That's what they felt would meet the operating needs for the department. Robinson understood that at the end of the fiscal year, if they had more than 2% in undesignated funds, that overage went back to the county's general fund. Kral informed that by default it went to the general fund unless the County Board designated otherwise. Maricque informed that the over and under shortfalls usually went to the Administration

Committee, backing of the Finance Committee, then on to the board. In this policy, the way that they were looking at completing it, the designations would come to their committee first. This was the first one that they drafted. Robinson felt to get to Supervisor Haefs point about possible unmet needs, he would like to see this policy amended that if there were undesignated funds over the 2%, that prior to any decision being made on how to use those funds, it came back to this committee for a conversation for what the best use of those funds would be. This whole conversation tonight had been around reduction of levy dollars being used in all these departments, which may or may not be a good idea. Chairman Evans interjected, this was a policy issue, they were at a budget meeting, and he didn't want this discussion to go on any further. The topic of discussion had to stay on the Human Services Committee agenda items only. He could appreciate it but if he wanted to bring forward this type of policy, put it on the agenda and they will have a discussion about it.

La Violette expressed her continued concern about the wait lists for people wanting to see a psychiatrist in Brown County. She felt it was shameful that the list was so long. She trusted what had been told to the committee, that the people on the list had been talked to and most were receiving psych meds from their general practitioner. However, she had conversations with local doctors and they were very uncomfortable prescribing psych meds. She was also aware that it was very hard to get psychiatrists, she felt there had to be some way to address this issue better. If it took money, she would vote to increase the budget. She agreed with what Haefs had said this evening. They had tied the knot increasing the levy and she hoped that didn't continue in the future.

At this time Chairman Evans entertained a motion to adjust the levy dollars of \$23,356 for Healthy Families. The motion was made by Supervisor Hoyer, seconded by Supervisor Haefs, however, the roll call was taken after the below discussion.

It was noted that there was a budget request to fund the Health Families program in 2014, La Violette questioned why the County Executive decided not to fund it for 2015. Streckenbach informed that his main objective in the budget was to maintain the \$115,000 that was funded through a one time. Last year when the motion was made to fund the program, they all knew in that room that those were going to operational costs so going into 2015 budget process, he knew they had to fund the additional dollars to make sure programs stayed whole. In the process of him developing the budget as it was presented today, he believed Family Services went to the Human Services Committee and made their presentation and at that point in time, in their conversations, they had not given him this proposal so it wasn't part of his overall budget. Evans informed that he had Family Services come before their committee a little late and stated that he would take some of that blame but that's how the logistics worked out.

2014 funding for Family Services was \$1.85M = Healthy Families \$354,000; Crisis Center \$855,000; Willow Tree Child Advocacy Center \$100,000; Our Place CBRF \$538,000.

Robinson questioned how much was added last year to the 2014 budget, Evans informed that they added \$45,000 for the Willow Tree Child Advocacy Center. They had to adjust \$33,000 for Our Place CBRF throughout the year, not at budget. Robinson stated that even though that was a one-time injection, the County Executive made it a permanent allocation. Streckenbach believed the \$115,000 was broken up into three different components. It was taken from the fund balance of Human Services. Essentially they knew that that money, unless they were going to go back to the fund balance to fund it, they had to fund the levy to support it. In the budget he presented it included levy funding of the \$115,000. Robinson stated so that while the money for the parenting program may be flat, the money for Family Services had not. He was a big supporter of early childhood, what they were talking about then, not in terms of the specific program but in terms of the budget for Family Services, it was a small amount given the overall budget, but they were talking about increasing a second in terms of funding for Family Services.

Robinson questioned what their fund balance was like, Vande Leest stated he anticipated the question but was

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unsure of the exact number but they probably operated somewhere in the area of \$2M reserve. They could dip in their fund balance but that fund balance was used to cover other deficits during the course of the year. It was basically their insurance policy. It would seriously impact their fund balance.

Lund felt the small amount of investment in keeping children out of foster care and other problems that could be major to the community, by spending \$23,000 they were going to save money over and over again. He understood what Robinson was getting at about the fund balance but that wasn't really his concern. They weren't a county department, if they felt their program was worthwhile and would help the community, then fund it. If not, don't fund it. He felt it was probably a very small amount that would actually end up saving the community money and help children in the long run. Evans added that a child in foster care in Brown County cost between \$25,000-\$75,000 a year.

Van Dyck questioned what percentage of their overall budget came from the county. Vande Leest responded that their total budget was somewhere in the area of \$13M of \$1.847M would be the county portion.

Motion made by Supervisor Hoyer, seconded by Supervisor Haefs to adjust the levy dollars of \$23,356 for Healthy Families. Vote taken. Roll Call - Ayes: Haefs, Robinson, Evans, La Violette, Hoyer. MOTION CARRIED UNANIMOUSLY

Healthy Families - <http://www.familyservicesnew.org/healthy-families/>

Stress in today's society can make it difficult for families to cope even under "good" circumstances. Add one or more problems such as poverty, isolation, unemployment, domestic violence or substance abuse to becoming a parent and pressures can become overwhelming.

The Healthy Families program helps relieve family tensions by providing comprehensive support services to families for up to five years after a child is born. Family Support Workers provide most services right in the family's home. All services are voluntary and have a single goal -- **to help new parents meet the challenges of parenting.**

Services begin in the hospital or prenatal clinic, where new parents...

- Get information about being parents
- Hear about services in the community
- Talk to program staff about their current situation and their own childhood
- Are offered the services of a home visitor on a voluntary basis

Services continue in the home, with a Family Support Worker...

- Helping the family meet its immediate needs, such as getting housing assistance, securing adequate and appropriate food, applying for health and social service programs, or handling a family crisis
- Offering emotional support to help new parents cope with the stresses of parenting a newborn, especially stress that comes from lack of sleep or an infant's crying. Family support workers help promote attachment between parents and a new baby
- Teaching basic child-rearing skills, such as how to make an infant feel secure, getting the baby on regular eating and sleeping schedules, and keeping young children safe indoors and out
- Modeling positive parenting, such as effective, age-appropriate discipline
- Linking families to medical providers to ensure that immunizations and well-care visits are on schedule

Healthy Families builds stronger families and stronger communities by...

- Supporting and building on existing family strengths and resources

- Involving socially isolated families in family, neighborhood, and community events
- Collaborating with other community agencies serving families in order to utilize scarce resources and provide a comprehensive array of services

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve as modified. Vote taken. MOTION CARRIED UNANIMOUSLY.

At this time Evans invited Ted Phernetton, Director of Catholic Charities to speak to the Teen Parenting Program. Phernetton informed that this past year, they tried to respond to the task force of child abuse and neglect and made modification to that program. They aligned themselves more closely with protective services. They will be providing more comprehensive reports back to Human Services.

- a. Resolution re: Approving New or Deleted Positions during the 2015 Budget Process (Human Services – Community Programs).**

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

- b. Resolution re: Approving New or Deleted Positions during the 2015 Budget Process (Human Services – Community Treatment Center).**

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Non-Budget Items

Comments from the Public – Non-Budgetary Items No comments from the public.

Report from Human Services Chair, Patrick Evans

- 5. Review Minutes of:**
- a. Aging & Disability Resource Center of Brown County Board (September 25, 2014).**
 - b. Aging & Disability Resource Center of Brown County – Nomination & Human Resources (September 25, 2014).**
 - c. Community Options Program Planning Committee (September 22, 2014).**
 - d. Veterans' Recognition Subcommittee.**

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to suspend the rules to take Items 5a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to approve Items 5a-d. Vote taken. MOTION CARRIED UNANIMOUSLY.

Communications

- 6. Communication from Supervisor Campbell re: To communicate to the Board and to the public the emergency management plan for Ebola and other pandemics.**

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Friederichs provided handouts (attached) re: Public Health Response to Ebola De Pere, Brown County and Oneida Tribe and briefly spoke to it. Hoyer stated he appreciated all their educational efforts and being calm and consistent with this. Robinson questioned if they coordinating with the health offices in the local universities, Friederichs responded yes, they were part of the distribution list of 75 people, college nurses were part of that as well.

Responding to Campbell's question regarding hazmat gear and protocol, Friederich stated when talking about trauma, trauma also had their own preparedness system as well as hospitals. They did it at a regent level and they happened to be a fiscal agent for both of those. They also, through their preparedness dollars, purchased training and assured different training for their staff, for personal protective equipment and a variety of communication devices, etc.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Human Services Department

- 7. Resolution re: On helping families move from homelessness to self-sufficiency.**

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to hold until next meeting. Vote taken. MOTION CARRIED UNANIMOUSLY.

- 8. Budget Adjustment Request (14-86): Any increase in expenses with an offsetting increase in revenue.**

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

- 9. Executive Director's Report.**

Kral referred to the Director's report in the agenda packet and briefly spoke to it.

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

- 10. Financial Report for Community Treatment Center and Community Programs.**

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

- 11. Statistical Reports.**

- a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.**
- b. Monthly Inpatient Data – Bellin Psychiatric Center.**
- c. Child Protection – Child Abuse/Neglect Report.**
- d. Monthly Contract Update.**

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Motion made by Supervisor Hoyer, seconded by Supervisor Robinson to suspend the rules to take items 11a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor Hoyer, seconded by Supervisor Robinson to. Vote taken. MOTION CARRIED UNANIMOUSLY.

12. Request for New Non-Continuous Vendor.

Motion made by Supervisor Hoyer, seconded by Supervisor Robinson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

13. Request for New Vendor Contract.

Motion made by Supervisor Hoyer, seconded by Supervisor Robinson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Other

14. Audit of bills.

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY.

15. Such other Matters as Authorized by Law.

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to adjourn at 8:55 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

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PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
NOMINATING & HUMAN RESOURCES MEETING **October 17, 2014**

PRESENT: Beth Relich, Keith Pamperin, Lisa Van Donsel, Tom Diedrick, Joan Swigert, Barbara Robinson.

ALSO PRESENT: Devon Christianson, Debra Bowers, Christel Giesen, Guadalupe Mercado.

The meeting was called to order by Chairperson Diedrick at 4:11 p.m.

ADOPTION OF AGENDA: Ms. Relich/ Ms. Van Donsel moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF September 25, 2014: Mr. Pamperin/ Ms. Robinson moved to approve the minutes of the September 25, 2014 Human Resource and Nominations meeting. **MOTION CARRIED.**

ENTER INTO CLOSED SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility. 4:14)

Ms. Swigert/ Ms. Robinson moved to approve moving into closed session at 4:12 p.m. **MOTION CARRIED.**

RETURN TO OPEN SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Mr. Pamperin/ Ms. Relich moved to approve returning to open session at 4:57 p.m. **MOTION CARRIED.**

A. EXECUTIVE DIRECTOR EVALUATION:

The Committee made a combined motion to accept Executive Director's performance evaluation.

B. QUALITY AND OUTREACH COORDINATOR COMPENSATION

The Committee made a combined motion to approve a step increase for the Quality Assurance and Outreach Coordinator to a Step 7.

SLATE OF NOMINATIONS NEEDED FOR 2015 BOARD POSITIONS:

Ms. Christianson presented the applicants for the 3 open Board positions. There are three applicants for the aging position and one applicant for physical disabilities position. The Committee recommended that Ms. Christianson move forward with pursuing the applicants to fill the current positions.

It was the consensus to recommend the Slate of Officers as presented to the full Board.

UPDATE ON FAMILY CARE EXPANSION:

Ms. Christianson began by updating the Committee on the meeting that the Joint Committee on Finance had scheduled for Tuesday, October 7 has been cancelled. The Joint Committee on Finance has the final say on whether Brown County can move forward with Family Care or not. They are scheduled to meet sometime in November but don't have a set date yet. Until further notice, Brown County will not move forward with any activity concerning Family Care expansion. The enrollment counselors that were hired to prepare for the enrollment period have been notified of the delay and will not have a start date until Brown County has a clear answer to move forward.

ADJOURN: Mr. Pamperin/ Ms. Relich moved to adjourn. The meeting adjourned at 5:36 p.m.
MOTION CARRIED.

Respectfully submitted,
Guadalupe Mercado
Office Assistant

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD MEETING

October 23, 2014

PRESENT: Tom Diedrick, Lisa Van Donsel, Lori Rasmussen, Keith Pamperin, Steve Daniels, Marvin Rucker, Barbara Robinson, Beth Relich, Supervisor Corrie Campbell, Pat Hickey, Melanie Maczka.

EXCUSED: Joan Swigert, Larry Epstein.

ALSO PRESENT: Devon Christianson, Christel Giesen, Debra Bowers, Guadalupe Mercado, Amy Payne, Tina Brunner, Laurie Ropson, Denise Misovec, Tina Whetung, Dick Sieg, Susan Natzke-Ingram, Amy Payne.

The meeting was called to order by Chairperson Diedrick at 8:33 a.m.

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS: None.

ADOPTION OF AGENDA: Ms. Campbell/ Ms. Hickey moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 25, 2014: Mr. Pamperin/ Ms. Hickey moved to approve the minutes of the regular meeting of September 25, 2014. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None

FINANCE REPORT:

A. REVIEW AND APPROVAL OF FINANCE REPORT:

Ms. Bowers referred to the September 2014 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of September.

Ms. Maczka/ Mr. Daniels moved to approve and place on file the September 2014 Financial Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

There was a total of \$635 of restricted donations for the month of September. Home Delivered Meals received \$400 and \$235 identified as a donation for the modernization of the ADRC.

Mr. Pamperin/ Mr. Daniels moved to approve the Restricted Donations received in September 2014. **MOTION CARRIED.**

C. / D. MANAGEMENT COMMUNICATIONS FROM 2013 AUDIT/ GENERAL JOURNAL ENTRY REVIEW POLICY

Ms. Bowers presented the recommendation from the Auditors to implement another level of approval for journal entries into Logos. Ms. Christianson has consulted the Brown County Finance Department for advice on how to go about implementing this. There are already

many layers of security but this would focus specifically on the general journal entries. Ms. Bowers referred to the General Journal Entry Review Policy to show that Ms. Giesen, the Assistant Director, would now take on approving the general journal entries and in her absence it would be Ms. Ropson, the Quality Assurance and Outreach Coordinator.

Mr. Pamperin/ Ms. Campbell moved to approve receiving the management communication regarding the audit and placing it on file and in addition approving the New General Journal Policy. **MOTION CARRIED.**

AMY PAYNE MENTAL HEALTH PRESENTATION: NAMI, PEER SPECIALIST, DBSA:

Ms. Payne is a volunteer for NAMI, certified Peer Specialist, and DBSA. Ms. Payne gave a very informative presentation on her personal experiences dealing with a mental health condition. As a Certified Peer Specialist she is able to relate to experiences of individuals with mental conditions and refers them to community resources. DBSA Support Group is a group of people that meet regularly to share experiences and strategies for living with a mental illness. Ms. Payne gave a PowerPoint presentation on NAMI, the National Alliance on Mental Illness, and the services they provide to individuals with mental illness and their caretakers.

Ms. Payne offered some recommendations to the ADRC around its services to individuals with mental illness:

- Separate our website subpages into 2-mental health and AODA
- Create more frequent AddLife articles around issues of mental health
- Engage in additional outreach to community mental health counselors on ADRC services that would be specific to serving individuals with mental illness. It was recommended that personal contacts with clinics may be the most effective strategy
- Have local mental health organizations come in and do educational programs
- Hire a Certified Peer Specialist

NOMINATIONS & HUMAN RESOURCE COMMITTEE REPORT:

A. EXECUTIVE DIRECTOR EVALUATION:

The Nominations & Human Resource Committee met on Friday October 17 to discuss Ms. Christianson's evaluation. Ms. Christianson put together a series of goals and objectives she would like to accomplish. The Committee felt as though Ms. Christianson is doing a great job and that she is an asset to the ADRC.

Mr. Pamperin/ Ms. Van Donsel moved to adopt the recommendation of the Nominations and Human Resource Committee as presented. **MOTION CARRIED.**

B. CANDIDATES FOR BOARD OF DIRECTORS-2015:

Mr. Diedrick reviewed the nominations for the open positions in the board for 60 years and older and Physical disabilities. The officials Slate of Officers were reviewed by referring to the "Slate of Officers" handout. Mr. Diedrick reported some additional information and commitment from some candidates are needed before moving forward. The final slate and applicants will be acted upon at the December ADRC Board meeting.

DIRECTOR'S REPORT:

A. FUND BALANCE PLAN UPDATE:

Ms. Christianson has a draft Fund Balance Plan that she would like to go over with the Auditors and the Brown County Finance Department before presenting it to the full board.

Ms. Christianson assures she will bring it in for review and approval from the board as soon as she has it ready.

B. FAMILY CARE UPDATE:

Brown County is currently waiting on the final approval to expand Family Care in our community. Expansion cannot occur until the Joint Committee on Finance meets, does an active review of proposed managed care organizations and approves the expansion. The Committee was supposed to meet earlier this month but cancelled the meeting due to scheduling issues. They are planning to meet sometime in November but have not set a date yet. The employees that were hired to help with the enrollment for Brown County have not started and will not start until further notice. We are unable to move forward with the Family Care Expansion until further notice. Mr. Diedrick reviewed advocacy efforts he and others have taken to continue to request the expansion occur.

C. HUMAN SERVICES COMMITTEE PRESENTATION ON THE 2015 BUDGET:

Ms. Christianson reported she presented the ADRC budget to the Brown County Human Services Committee October 21st, 2014 at ASPIRO. The greatest issue of debate was the use of ADRC reserves to fund NEW Curative's Adult Day Program. Supervisor Campbell reported on her efforts to assure that Adult Day Care services are supported but also that the ADRC fund balance not be used routinely to cover for the reduction in Brown County Levy given in 2015. The Human Services committee did vote (3:2) to return Levy to the ADRC to cover Day Care expenses and fully fund the De Pere Nutrition Program. The final budget is voted on November 6th, 2014. Supervisor Campbell requested an additional fact sheet on the funds and the way they can be used due to restrictions.

D. 85.21 COLLABORATION MEETING:

The Red Cross will be transitioning away from their transportation services by June of 2015. The ADRC is working with the Red Cross to begin the transition process to another provider/service for the consumers that are currently using the Red Cross. Both agencies want to make sure the transition is as smooth as possible for consumers and do not want any disruption in service. State Department of Transportation, Brown County Planning, Greater Wisconsin Agency on Aging Resources, and the local providers currently offering this service are involved in the planning. The local Brown County Transportation Coordinating Committee will also be involved as a plan is developed.

E. MODERNIZATION- COLOR BOARD

Ms. Christianson demonstrated the final floor plan and the color board. The colors and new accessibility features were chosen carefully to accommodate all individuals with disabilities. Ms. Christianson demonstrated how the final colors and textures will flow together throughout the building. The ADRC is planning to have a ribbon cutting open house on January 15, 2015 from 1:00 p.m. – 3:00 p.m.

F. BUDGET TRANSFER REQUEST- MODERNIZATION PROJECT

Ms. Christianson referred to the Budget Transfer Request. The handout demonstrated the range that is being requested and what products it would cover.

Mr. Pamperin/ Mr. Rucker moved to approve budget transfer as presented. **MOTION CARRIED.**

G. MIPPA GRANT APPLICATION APPROVAL:

Ms. Brunner presented the opportunity to apply for a MIPPA grant. The MIPPA grant would be used for outreach and education for Medicare part D to rural sites. It would also be used to hire a limited term MIPPA employee to assist the Benefit Specialist team and do data entry. This would allow the current Benefit Specialist to go to rural sites and do outreach. If the grant is approved then it will go to the Nominations and HR Committee to approve addition and MIPPA Assistant.

Mr. Daniels/ Ms. Hickey moved to approve the submission of the MIPPA grant. **MOTION CARRIED.**

LEGISLATIVE UPDATE: none.

ANNOUNCEMENT: none.

NEXT MEETING – December 9, 2014 at Tundra Lodge.

ADJOURN: Ms. Van Donsel/ Ms. Hickey moved to adjourn. **MOTION CARRIED.** The meeting adjourned at 11:10 a.m.

Respectfully submitted,

Guadalupe Mercado, Office Assistant

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD MEETING

December 9, 2014

PRESENT: Tom Diedrick, Keith Pamperin, Steve Daniels, Joan Swigert, Larry Epstein, Lisa Van Donsel, Lori Rasmussen, Corrie Campbell, Barbara Robinson, Beth Relich

EXCUSED: Melanie Maczka, Pat Hickey

ALSO PRESENT: Devon Christianson, Christel Giesen, Debra Bowers, Guadalupe Mercado, Denise Misovec, Tina Brunner, Dick Sieg

The meeting was called to order by Chairperson Diedrick at 10:37 a.m.

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS: None.

ADOPTION OF AGENDA: Mr. Epstein / Ms. Van Donsel moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 23, 2014: Ms. Relich / Ms. Swigert moved to approve the minutes of the regular meeting of October 23, 2014. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None

FINANCE REPORT:

A. REVIEW AND APPROVAL OF FINANCE REPORT:

Ms. Bowers referred to the October 2014 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of October.

Mr. Pamperin/ Mr. Epstein moved to approve and place on file the October 2014 Financial Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

The ADRC did not receive any restricted donations for the month of October. Ms. Bowers referred to the 2014 Restricted Donations handout to show the two transactions that were made from the restricted donations fund.

C. DRAFT NET ASSET PLAN:

Ms. Christianson has spent the last few months working with Brown County Finance and the Auditors to come up with a Draft Net Asset Plan. A Net Asset Plan was created as a proactive way to demonstrate how ADRC funds can or can't be used. Brown County Administration and the Brown County Board of Supervisors have been asking all Departments to work on a policy. The ADRC policy has different language and classifications as it is a non-profit organization and not a full County Department. The Auditors and County Administration provided guidance on this distinction. Some of the difference is the ADRC's need to have its own working capital and unrestricted funds in case of a huge funding stream loss or a catastrophic event. Ms. Christianson referred to

the Audited Net Asset Report document to show the different classifications for each set of funds. Ms. Christianson reassured the Board that the previously approved 25% of the working budget is still the minimum that needs to be kept in case of an emergency. Ms. Christianson referred to page three of the Draft Net Asset Plan to demonstrate how the unrestricted and unassigned net assets can be used. It was also stated in the draft plan that 50% of the excess in County Levy funds will be returned back to the Brown County General Funds. Board member provided concerns that the ADRC be able to meet its needs or programs, capital expense, and building maintenance. Ms. Christianson discussed the funds that would be available for these needs and state the Board would have the ability to provide additional decision/guidance each year. The Net Assets Report is reviewed annually by the ADRC Board of Directors in the spring after the financials are closed. At that time, the Board is able to review remaining funds, provide assignment or commitment of funds depending on program and future project needs. Ms. Christianson stated this was still a draft, and that Brown County Administration may still have additional comments to make. If any require substantial changes, she will bring the policy back to the ADRC board for further review.

Ms. Rasmussen suggested that additional ADRC parking be worked into the budget.

Mr. Pamperin/ Mr. Epstein moved to adopt the Draft Net Asset Plan. **MOTION CARRIED.**
Mr. Daniels abstained.

85.21 SPECIALIZED TRANSPORTATION APPLICATION: The Red Cross will be eliminating the transportation services in June 2015. The plan to transition the transportation service to another provider is not ready and cannot be done until after a formal bid process is followed. Once a provider responds to the bid, the 85.21 Plan can be created. Ms. Christianson contacted the Department of Transportation (DOT) and requested a delay in the submission of the plan to allow the bid process to be followed. DOT has agreed to allow the ADRC to submit the plan following ADRC Board Approval in February 2015. The Red Cross will continue to provide transportation services until June or sooner depending on the transition plan agreed upon by the new provider. Ms. Christianson reassured the board that their biggest goal is to make it a seamless transition.

Mr. Pamperin / Sup. Campbell moved to approve the extension on the 85.21 Specialized Transportation Application. **MOTION CARRIED.**

NOMINATIONS AND HUMAN RESOURCE COMMITTEE- OCT. 17 MEETING

A. QUALITY OUTREACH COORDINATORS STEP REVIEW: The step review for the Quality Outreach Coordinator to a step 7 was addressed in the previous Nominations and HR Committee meeting and needs approval to move forward.

Ms. Van Donsel/ Ms. Robinson moved to approve the Quality Outreach Coordinators review and increase to step 7. **MOTION CARRIED.**

B. SLATE OF OFFICERS AND NEW NOMINATIONS FOR BOARD POSITIONS: Ms. Christianson presented the new Slate of Officers including Marvin Rucker as Chairman, Barbara Robinson as Vice Chair, Beth Relich as Treasurer, and Pat Hickey as secretary.

Mr. Pamperin / Sup. Campbell moved to make the slate of officers closed and elected. **MOTION CARRIED.**

Ms. Christianson announced the nominations for board positions that included Patricia Finder-Stone and Ramon Fierros for 60 years and older and Jessica Nell for Physical Disabilities.

Ms. Van Donsel/ Mr. Pamperin moved make the nominations closed and elected. **MOTION CARRIED.**

FAMILY CARE UPDATE:

Family Care in Brown County continues to move forward. Brown County has been given a draft timeline of 6 months to enroll the current consumers that are on waiver programs into Family Care. The tentative timeline for beginning enrollment counseling in Brown County is March 2015, with the first full enrollments to officially occur July 2015-October 1, 2015. The state is not giving the ADRC the resources to hire the eight enrollment counselors, enrollment clerk, or mentors to accomplish the transition as previously announced. Ms. Christianson announced that the enrollment clerk support staff and enrollment mentor staff that started before Family Care was put on hold will stay with the ADRC through the transition. The funding for the staff will need to come from the ADRC Net Assets. The ADRC will be meeting with Brown County Human Services to come up with strategies and potential recommendations.

Chairperson Diedrick added that advocacy is very important. Ms. Christianson will send out information about when and who to contact if a Board member is interested.

DIRECTORS REPORT:

- A. AGING AMENDMENT APPROVAL:** Ms. Christianson presented the report that was given out to all Board members.
- B. ADRC YEAR END REPORT APPROVAL:** Ms. Christianson presented the report that was given out to all Board members.
- C. MIPPA GRANT AND JOB DESCRIPTION:** The MIPPA grant was received by the ADRC. The grant will allow the ADRC to hire a 16 hour a week limited term employee to do data entry which will allow the Benefit Specialist to do outreach in rural sites.
- D. MOW GRANT AWARD:** The ADRC had the opportunity to apply for the Subaru "Share the Love" grant. It will be used to buy red plates for the downtown site. The red plates have been shown to make people eat better and eat more.

Mr. Epstein/ Mr. Relich motion to approve the Aging Amendment Approval, the ADRC Year End Report, MIPPA Grant and Job description and mow grant. **MOTION CARRIED.**

LEGISLATIVE UPDATE: Mr. Diedrick updated the board on a meeting with the governor happening on Saturday, December 13 regarding different groups with disabilities. It will take place in Madison and is invite only.

ANNOUNCEMENT – ADRC will have an open house on January 15, 2014 from 1:00 p.m. – 3:00p.m., for press and professionals. Ms. Christianson will be on the panel for Aspiro at a legislative breakfast January 9th at 7:30. A handout was provided to Board Members and they were encouraged to attend.

Chairperson Diedrick thanked everyone on the Board and mentioned that Options for Independent Living will be committed to collaborating with the ADRC. Ms. Van Donsel thanked Mr. Pamperin, Mr. Daniels and Mr. Diedrick for their service on the ADRC Board.

NEXT MEETING – The next meeting will be January 22, 2014 at the Aging and Disability Resource Center.

ADJOURN: Mr. Daniels/ Mr. Pamperin moved to adjourn the meeting. **MOTION CARRIED.**
The meeting adjourned at 12:05p.m.

Respectfully submitted,

Guadalupe Mercado, Office Assistant

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
Tuesday, August 12, 2014
5:00 PM

Present: Audrey Murphy, J.J. Tibbetts, MD, Susan Paulus Smith, Harold Pfotenhauer, Joe Van Deurzen,

Staff Present: Judy Friederichs

1. CALL TO ORDER, WELCOME AND INTRODUCTIONS
2. APPROVAL / MODIFICATION OF THE AGENDA

Elimination of item 7.

MOTION: To approve the revised agenda. Van Deurzen / Pfotenhauer

MOTION CARRIED

3. APPROVAL OF MINUTES OF MAY 13, 2014

MOTION: To approve the minutes.

Dr. Tibbetts recommended a correction.

On the second page, first paragraph says "EMT" and it should say "ENT".

MOTION: To approve the minutes as corrected. Van Deurzen/Pfotenhauer

MOTION CARRIED

4. ODOR COMPLAINTS / ORDINANCE

Judy presented materials on behalf of Rob Gollman including the procedure used when we receive an odor complaint, and a graph showing total number of complaints from 2011 to the present and how many of those complaints were verified/ not verified. Judy also pointed out the different sources of the complaints.

Judy has learned that Sanimax has paid or will pay their citations. Their manager, Donn Johnson, had met with us and indicated they decided to pay the citations. Audrey asked where the money goes. Judy indicated that the health department does not directly get this money but it does go to Brown County as a whole. Donn Johnson also indicated that he needed exemptions from the health department when they do DNR required testing on some of the improvements they made. They would have to bring each system down at a time to test if it met

standards. Donn Johnson will let us know when this testing will occur; Judy thought it would be in August.

In regard to Sanimax, Dr. Tibbetts indicated this was a pleasant summer and he thinks Sanimax has done some things to make things better. Judy believes they had help from a company who also did work at Packerland.

5. CORRESPONDENCE RECEIVED: RESOLUTION FROM KEWAUNEE COUNTY

Dr. Tibbett's indicated Ron Heuer called him and asked if he would take this Resolution to the Brown County Board of Health. Ron is the chairman of the board in Kewaunee County. Kewaunee County had passed the resolution and they wanted Brown County to support it. Judy consulted with several county departments, Land Conservation, Planning and Zoning; they all felt that Kewaunee County should deal with this issue directly. Brown County had similar concerns for which a resolution was written and the county code revised; this has helped to reduce contamination issues. The change in code occurred after the animal waste contamination issue in Morrison for which this department provided water and stool testing.

Audrey suggests we do not support this resolution. They have the ability as a county to resolve this issue themselves. Joe believes each county is different in regard to their needs and protections.

MOTION: The Board of Health does not support the request and resolution of Kewaunee County Board of Supervisors. Van Deurzen/Pfotenhauer

MOTION CARRIED.

6. BUDGET PROPOSAL 2015

Program Description - Audrey asked why the cost per immunization client visit went up 12%. Judy indicated that it is more related to the costing factor of the program. Judy will check on the details for the Board. Judy indicated that the cost is closer than what it was in our 2014 estimate. Judy said that in 2013 the cost dropped down because we decided to go with appointments only. The mass clinics were expensive because we could never predict the turnout for a walk-in clinic. Since then, we can only serve those receiving state unpaid vaccine if the individuals don't have insurance. Judy indicated we have also started billing HMO's and have recovered quite a bit of the costs.

Audrey also asked about the percent of 2 years olds appropriately immunized which is dropping. Judy indicated this statistic does not just represent the individuals we immunize, but represents all the providers in the county. This is the data collection system required by the state. We have staff who are working with the providers as far as recall systems. Our department has systems to

contact clients to bring them back for immunizations and text messages to remind them of appointments.

Dr. Tibbetts asked if the mission statement had changed. Judy indicated that as part of our strategic planning, the mission statement was redone through a staff process last year.

Performance measure – The average cost per licensed establishment inspection. There are a couple components factored in as to why the rate changed. Part of the reason was due to changes in the costing of indirects. Also, the number of inspections has gone down this year due to use of a standardized record system which is more time consuming at this point. This is one reason why we requested an additional sanitarian. It is hard for the sanitarians to keep up with the state expectations.

New initiatives summary–exploring billable services for prenatal care coordination and lactation services. Judy indicated that across the state most public health agencies provide prenatal care coordination. It is a Medicaid and Badger Care Plus benefit that helps pregnant women get the support and services they need to have a healthy baby. The services include help getting needed health care, personal support, education on good eating habits/ health practices and help finding needed community services. Judy stated basically it is an access program to make sure pregnant women who are considered high risk have access to medical, social, educational and other services. In this community it has been provided by other agencies until recently. Joe Van Deurzen asked if this is a program through the state. Judy indicated the state helps fund a liaison with the HMO and we can bill back to the HMO. The problem is a number of people who aren't aware of the services that are available to them. Judy indicated we are only exploring the feasibility of this program in 2015 and we would not go into this without finding out all the details. This is not in the 2015 budget as a program. We will be exploring the whole cost- benefit picture.

The other initiative is implementing tuberculosis blood assay testing which will generate revenue through billing. The goal is to provide a more accurate and efficient alternative to the TB skin test.

Judy indicated we are proposing an additional sanitarian in 2015. Judy reviewed supporting data. We will fund most of the position with revenue from license fees.

In the past five years since the last sanitarian position was added, there have been increases in festivals, Packer game day vendors, twice annual school inspections, and implementation of a state electronic license inspection record system. There have been many changes to our environment. We have added two sanitarians since 1994, the year of the merger (1994).

Judy indicated there was a reduction in health aide salaries as part of the early rollout of the wage comparison study. There is more being contributed by employees into their fringes. Our fringe rates have been going down as well as our chargebacks. Our rent has also gone down by \$30,500. These reductions were important because our target levy was also reduced. Joe asked about the \$141,000 operation and maintenance on our indirect cost in the licensing program 2015 worksheet used to calculate the sanitarian position expenses. Judy stated that number is our non-personnel costs which relate only to licensing for all of the positions that serve that program. 16% of personnel costs represent our program expenses. Audrey pointed out the rates and fees sheet in the packet as well as the salary summary to the Board members and asked if anyone had any questions. There were none.

MOTION: To approve the budget as presented. Van Deurzen / Paulus-Smith

MOTION CARRIED

7. RESOLUTION FORWARDED BY KEWAUNEE COUNTY REQUESTING ASSISTANCE FROM THE STATE OF WISCONSIN RELATED TO THE APPLICATION OF WASTES TO SHALLOW FRACTURED BEDROCK LANDSCAPES

No discussion. No action. See item 2.

8. DIRECTOR'S REPORT

Communicable Disease Report

We had a mini pertussis and para-pertussis outbreak. Brown County had 5 cases. We did some teleconferences with the state and other affected health departments to make sure we were coordinating. It has been a couple of weeks since we had a new case.

We have a suspect TB case. Three sputum samples were collected with negative AFB. We are waiting to hear about the x ray. The individual has an 8 month child who was quantiferon negative. We will be following the situation with mother. Dr. Tibbetts asked if the Tspot was more reliable for the youngster. Judy will talk to Ann Steinberger about this.

We had an E. Coli diagnosed in a food handler who was cleared prior to working at a large family gathering.

Judy handed out fact sheets on babesiosis, anaplasmosis and ehrlichiosis. The department has received a report regarding an individual with co-infection with babesiosis and anaplasmosis.

There were several reports of respiratory illness in a long term care facility.

Recruitment Update

We have all positions filled except for the school nurse for which we are interviewing. The school nurse that moved into a different position in the department will assist until we get the new nurse on board.

Strategic planning – The department held a retreat to identify strategic issues and a vision statement as part of the strategic planning process. The issues identified were prevention and marketing. The group provided ideas on a vision statement which was finalized in a survey of staff.

Community health improvement process – the department will be doing a reassessment on November 7 at the museum. The healthcare partners need to repeat the process every three years, and the health department every five years. Thus, we will all reassess the community every three years to be able to work collaboratively and meet requirements. The last assessment was in 2010-2011.

Alcohol action group is having a breakfast on December 8th at the Bemis Center with local officials and eventually will have another breakfast with state legislators.

The heroin initiative group is having an event in September at the atrium at Lambeau Field.

Quality improvement mini grant with De Pere – The department is working on a quality improvement initiative on the department's well water testing process. The intent is to streamline and simplify what seems to be a complex process currently.

Do1 Thing – preparedness project – the health departments in Brown County are working with Emergency Management on this project which was launched in June. The public launch is September 3rd at the Farmers Market. There was a jumbotron (tundravis) presentation regarding the project at Packers Family Day featuring community leaders talking about the value of doing 1 thing to prepare yourself. The next strategy is to work with businesses to promote the project. Shopko, Festival Foods and the Packers are involved, to name a few.

Judy talked about the Biohazard Detection System (BDS) drill at Howard. BDS is a system that tests for anthrax at the post office when mail is processed. Dr. Tibbetts believed the drill went well. There is a response procedure for the US Postal Service and First Responders once the BDS alarm is activated. Our role is following up with employees and family members. We have medication for employees which is stockpiled to cover the first ten days while confirmatory testing is completed. There are exercises periodically, some are table top and this year was a full scale exercise. Our department's objective was to test the setup in a new medication distribution site (Howard Village Hall) because NWTC was no longer available. Dr. Tibbetts only concern was having to use the

elevator to go to the second floor. Judy also did a presentation to the postal employees regarding the health department's response to an alarm activation.

Judy talked about the idea of our department going to Sophie Beaumont. The department had a list of concerns which resulted in facilities giving us an updated floor diagram. The managers need to go over the diagram and see how the floor plan would work for us. It is pretty certain that Family Care will move sometime in 2015. Dr. Tibbetts asked what would happen to WIC if we moved. Judy indicated they would move with us if we stayed on the west side because they already have an office on the east side. They have been a good partner to us as we share some of the same clientele.

Chapter 140 audit is on December 15th in the afternoon.

We are going to be looking at our auto attendant system. Technology Services is going to be meeting with us as to what our issues are and ways to improve the system.

9. ALL OTHER BUSINESS AUTHORIZED BY LAW

Audrey asked Dr. Tibbetts if he has received any response to the letter we sent out to the medical community. Dr. Tibbetts has not received any communications. Susan said there was a nurse from Prevea who commented that she had read the letter. Dr. Tibbetts sent a very similar letter to three newspapers in Wrightstown, Denmark and Brillion. Susan Ashley sent out a flyer that was hand delivered to about 400 in the Glenmore community and others which had other pertinent information. A copy of the flyer is in the binders. Included was contact information for Susan, Dave Enz and Dr. Tibbetts. No one contacted Dr. Tibbetts, but there were other discussions by people in the Glenmore area in response to the flyer. Dr. Tibbetts did not contact the medical directors to find out if they sent that information out. Audrey asked if we sent a copy to the State. Judy asked if she should send to Mark Warner at the State. The board agreed to send him the letter.

Dr. Tibbetts passed out binders to everyone. There is a lot of information in the binder and Dr. Tibbetts highlighted the request and Rick James' conclusion.

Second part is expert testimony. Lynne Knuth Ph.D. is a local biologist and she did some testimony to the PSC (Public Service Commission) which was very powerful. The personal accounts are mostly the affidavits. The Shirley Wind Study is the last section in the binder.

Dr. Tibbetts indicated Rick James was here about a month ago and Dr. Tibbetts, Dave Enz and Susan Ashley met with him trying to see if the data from the micro-barometers stood up to the equipment he has. The micro-barometer is about \$500 and anyone can be trained on this. The sophisticated equipment Rick

brought costs about \$15,000. Dr. Tibbetts indicated the micro-barometer matched up well with the sophisticated equipment. It will measure the infrasound low frequency noise (ILFN). Susan and Dave have found measureable ILFN at 6.2 miles in a home. No one in that household has symptoms. Dr. Tibbetts emphasized the first document should be read.

Dr. Tibbetts would like the Board to have a special meeting. It was decided that the Board would meet September 9, 2014 for a review and discussion regarding this additional wind turbine information.

10. ADJOURNMENT / NEXT MEETING SCHEDULE: SEPTEMBER 9, 2014

MOTION: To adjourn at 7:22 PM

Van Deurzen / Tibbetts

MOTION CARRIED

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
Tuesday, October 14, 2014
5:00 PM

Present: Audrey Murphy, J.J. Tibbetts, MD, Susan Paulus Smith, Harold Pfothhauer
Excused: Richard Schadeewald, Joe Vandeurzen
Staff Present: Judy Friederichs, Chua Xiong, Rob Gollman, Kevin Pontius, Patti Smeester
Others Present: Michelle Buresh, Jerry Buresh, Darren Ashley, Susan Ashley, Sandra Tibbetts, William G. Acker (Acker & Associates), Sarah Cappelle, Darrell Cappelle, Sandy Johnson, Carl Johnson, David Enz, Rosemary Enz, Kayla Trembl, Dick Koltz, Steve Deslauriers, Leslie Boelter, Juliana Ruenzel, Jim Vanden Boogart, Barb Vanden Boogart, David Ashley, Dora Ashley, Mark Baugnet, Julie Baugnet, Patrick Evans, Brown County Supervisor/Chairman of Human Services Committee

1. CALL TO ORDER, WELCOME, AND INTRODUCTIONS

2. APPROVAL/MODIFICATION OF THE AGENDA

To move Item #3 after the Director's Report #7

MOTION: To approve revised agenda

Tibbetts / Paulus Smith

MOTION CARRIED

3. Moved to 7a.

4. UPDATE AND PLACE ON FILE THE RESOLUTION OF THE HEALTH DEPARTMENT MATTERS REGARDING 2013 FO 383 AND 213 FO 371 (ODOR ISSUES)

Juliana Ruenzel updated the Board on the results from the Sanimax citations. They were in court on August 8, 2014, Sanimax agreed to plead to one of the citations. They pled to the higher citation which was the \$1,387.50 citation. We dismissed the other citation.

Rob Gollman gave the board some odor documents. Rob indicated that we have not issued any citations. We had some issues with Sanimax but they haven't reached the threshold where we would issue a citation.

No action taken.

5. REVIEW AND DISCUSS ADDITIONAL WIND TURBINE INFORMATION

Audrey Murphy began by reading the request letter, paragraph 1.

"Dear Members of the Board of Health:

Date: Aug. 6, 2014

The purpose of this letter is to inform you that residents living in and near the Town of Glenmore, citizens of Brown County, Wisconsin, are being negatively impacted by sources

that began after the construction of the Shirley Wind Project. This letter is an appeal and urgent request to the Brown County Board of Health and the Director of the Health Department to declare the Shirley Wind Project a Human Health Hazard in order to protect the health and well-being of the residents who are in extreme peril."

The letter referenced Brown County Code of Ordinances Chapter 38 Public Health Nuisance and WI State Statute 251.04(7). That statute reads as follows:

"251.04 Local board of health; powers and duties.

(7) A local board of health shall assure that measures are taken to provide an environment in which individuals can be healthy."

The nuisance ordinance reads:

"A thing, act, condition or use of property which continues for such length of time as to:

1. Substantially annoy, injure or endanger the comfort, health, repose or safety of the public or to cause, or is known to have the potential to cause, a serious health hazard.

2. In any way render the public insecure in life or in the use of property.

(b) Human Health Hazard. "Human health hazard" means a substance, activity or condition that is known to have the potential to cause acute or chronic illness or death if exposure to the substance, activity or condition is not abated."

Audrey stated the timeline of events for this issue and process began with a communication from the Human Services Committee on March 30, 2010. On May 25, 2010 we had a joint meeting, with the Board of Health and the Human Services Committee which was attended by the State Division of Health and Human Services. The take away from that meeting from the State officials was "go to your doctor". On July 21, 2010 a resolution was passed by the Board of Health in regard to health risks posed by wind turbines. In October of 2011 affidavits were filed with the State of Wisconsin Public Service Commission (PSC). On January 10, 2012 the Board of Health adopted a resolution requesting emergency state aid and supported the Wisconsin Citizens Safe Wind Siting Guidelines. On April 5, 2012 the Board of Health sent a formal request for an epidemiological study to the PSC. In February of 2012, Dave Enz requested Rick James to study the noise level in two locations. On December 4th through the 7th of 2012, the PSC along with Clean Wisconsin conducted tests at Shirley Wind Farm using four acoustical experts. The conclusion of that was:

"The four investigating firms are of the opinion that enough evidence and hypotheses have been given herein to classify LFN (low frequency noise) and Infrasound as a serious issue, possibly affecting the future of the industry. It should be addressed beyond the present practice of showing that wind turbine levels are magnitudes below the threshold of hearing at low frequencies."

Their recommendation was an additional study on an urgent priority basis. There was no follow up after that and then they recommended three different things.

Audrey stated a study was done by Rick James dated August 9, 2014. Its executive summary report speaks to what the issues are all about.

Measurement of Infrasound inside homes near Shirley Wind Project

"The findings described above support the following conclusions:

1. Wind turbines produce infrasound at significant levels when the indicator of significance is human response.
2. The infrasound produced by wind turbines is readily measured using a micro-barometer inside of homes. It is present at all times the wind turbines are operating as determined by blade rotation.
3. The infrasound is a complex mix of tones and harmonics with rapid pressure fluctuations at the blade pass frequency and its harmonics at frequencies below 10 Hz which synchronize with the rotational speed of the hub.
4. This complex mix of infrasonic pressure fluctuations has similar characteristics to other noise sources known to produce adverse health effects similar to those reported by people living near wind turbines. Experience with these other types of noise sources shows that when the infrasound is removed by redesigning or eliminating the noise source the adverse health effects also stop occurring. As an alternative, the people can be removed from the area where the infrasound is strong enough to cause them adverse health effects."

Dr. Tibbetts read the conclusion:

"Based on the above, it is reasonable to conclude that the adverse health effects reported by members of the Shirley community are linked to the operation of the Shirley Wind Project wind turbines. While there may still be debate about the precise mechanism that causes these sounds to induce the symptoms; it is clear from this study, and others conducted in different parts of the world by other acousticians, that acoustic energy emitted by the operation of modern utility scale wind turbines is at the root of the adverse health effects.

Following the Precautionary Principle, it is concluded that operation of the Shirley Wind project is exposing the community members to acoustic energy that can be linked to the reported adverse health effects, is similar to other historical problems with other infrasound noise sources, and that the only method available to protect the community's health is to not operate wind turbines close to homes. For that to occur, either the utility must terminate operations or it should operate with a buffer zone between the wind turbines and the closest residential properties. Given that the recent study shows people reporting adverse health effects at distances of four miles this could require purchase of many of the properties in the community."

Audrey indicated this is the latest study that the Board of Health has access to and the date of the report is August 9, 2014.

MOTION: To depart from the regular order of business so the public can be heard by the board.
Tibbetts / Pfothauer

MOTION CARRIED

Susan Ashley, 309 Prospect Street, Denmark, Wisconsin – Susan stated the purpose of the presentation is to inform the Board of Health that the residents living in Brown County are being negatively impacted by sources that began after the construction of the Shirley Wind Project. The mission is to request that the Board of Health declare the Shirley Wind

Project a human health hazard in order to protect the health and well-being of the residents.

Susan indicated Shirley's Wind construction and testing began mid to late 2010 and consists of eight Nordex 2.5 MW turbines. They are nearly 500 feet tall and the most recent owner is Duke Energy. Since early 2011, complaints began and were documented. The records that were compiled were complaints and concerns written to Duke Energy, to the Town of Glenmore, to the Board of Health and to the Wisconsin PSC and to anyone else who would listen. These reports were also written personal accounts, affidavits, and media reports. The major complaints made by people living near or visiting the area were sleep disturbance, excessive tiredness, impaired concentration and memory, anxiety, tinnitus (the ringing in your ears), hearing loss, nausea and dizziness, ear pain and pressure and popping, headaches, head pressure, blurred vision, heart palpitations, chest pressure and altered blood pressure and blood sugar levels. Some visitors decided to see for themselves what it felt like to live in the area. Although not everyone who visited the home reported ill effects, the majority of the visitors did. Susan read three individual statements of those affected.

Seventy-five people, 55 adults and 20 children who lived or visited the area surrounding the Shirley Wind Farm, have written complaints about their health related symptoms that began or became worse after the turbines started. Twenty families have reported health issues associated with Shirley Wind. Three families have left their home to find relief and a few more families have considered moving but they can't find a way.

Audrey asked if all of the turbines are located within the Township of Glenmore. Susan indicated they were.

Susan quoted a statement in a report by Stansfeld and Matheson:

"It is likely that children represent a group which is particularly vulnerable to the non-auditory health effects of noise..... there is a possible risk that exposure to an environmental stressor such as noise may have irreversible negative consequences for this group."

Symptoms are being experienced by many different people in Glenmore from all age groups and gender, including children who may not be able to express their symptoms. When people who experience symptoms leave the community for a few days for vacations, family visits or because they decided to vacate their homes rather than feel sick, the symptoms disappeared. When they return and the turbines are running the negative symptoms also return. In a peer reviewed study *Occupational Health and Industrial Wind Turbines: A Case Study*, by Rand, Ambrose and Krogh, the acousticians were conducting noise measurements near wind turbines and all suffered from adverse health effects. They, too, mentioned that when they were away from the wind turbine site they felt better and when they went back, they felt sick. In a report by Mark DuChamp, he describes unexplained symptoms of animals living near wind turbines which states 400 goats were unable to sleep, weren't eating and died after the introduction of wind turbines. In Denmark, Europe, 1,600 mink died after wind turbines began operating. In Poland, there were increased cortisol levels in geese. In Nova Scotia, Canada, emu had been killed after not gaining weight and becoming aggressive. In Portugal, there was an issue of horses with flexural limb deformities. A report from Japan talks about joints swelling, premature births as well as muscle coordination problems that appeared in the cattle.

Susan states that in Glenmore, Wisconsin, there are reports of unusual happenings occurring in dogs, horses, cattle and other wildlife since the wind turbines became operational.

Susan indicated that Dr. Lynne Knuth, after researching and learning of experiences of families living near wind farms in Wisconsin, states:

"The residents of a wind farm are not just being 'stressed out' by the wind farm, there are physical forces acting on their bodies as a result of the wind farm, physical forces that may do permanent damage. If we were putting up nuclear power plants, and we had reports of animals around them not able to successfully reproduce or being born without eyeballs, and also had some people reporting an inability to conceive, we would halt any new construction until it had been studied. In wind farms, this is exactly what we are seeing."

Susan stated that the potential that these industrial wind turbines are the source of these issues must be acknowledged and acted upon with urgency. An abatement of the potential source of the adverse health effects needs to be done before more damage is incurred.

Susan stated that infrasound, as described by the Corporation of the Town of Plympton, Wyoming, is:

"Infra-sound" means sound with energy in the frequency range of 0-20 Hz. It is often considered to be inaudible for most people unless at a relatively high amplitude but has been shown to be perceived via other senses at lower amplitudes especially for complex non-steady, non-sinusoidal pressure waves. Modern utility scale wind turbines produce an infrasonic blade passage tone typically centered at a frequency of 1 Hz or lower."

In the late 1970s, there were concerns made about the effects of infrasound. Neil Kelly presented government sponsored research on test subjects that were exposed to different types of wind turbines - infra and low frequency sound. The test subjects experienced adverse health effects and disturbing experiences when exposed to positional characteristics such as those found in large utility still turbines.

In a study by Dr. Alec Salt called *"Wind Turbines can be Hazardous to the Human Health"* he states *"measurements show that the low frequency part of the ear is extremely sensitive to infrasound."* Symptoms he noted due to low frequency sounds could include annoyance, stress, sleep disturbance, panic, chronic sleep deprivation leading to blood pressure elevation, memory dysfunction, unsteadiness, vertigo, nausea, sea sickness, tinnitus and the list goes on. It could also possibly, due to the low frequency noise, even lead to hearing loss.

In a study by Shepherd and Billington, they state *"wind turbine noise is annoying and has been linked to increased levels of stress, difficulty falling asleep and sleep interruptions."* In the Systematic Review in 2013, the conclusion states:

"In this review, we have demonstrated the presence of reasonable evidence (Level Four and Five) that an association exists between wind turbines and distress in humans."

Carmen Krogh states that:

"There is sufficient evidence to support that some are negatively affected by industrial wind energy facilities cited in close proximity to their homes."

Dr. Robert McMurtry states, *"symptoms worsen following the initiation of industrial wind turbines. These symptoms include tinnitus, dizziness, difficulty with balance, ear aches and nausea as well as hypertension, palpitations, depression and fatigue."*

Susan states that knowing the symptoms affecting the people appeared to be related to the operation of the wind turbines, experts were called in to help. The first study was done in 2012 by Rick James. It concluded that there was a presence of low frequency noise and infrasound in the three abandoned homes. Richard James is a nationally known acoustician, hired to determine the presence of infrasound in Brown County. He has had 40 years of experience and has been actively investigating wind turbine noise since 2007. He's published several papers and has been qualified as an expert witness with expertise in the measurement of wind turbine sound and its impact on humans in the US, Canadian and New Zealand courts. Mr. James is qualified to pronounce if plaintiff's symptoms were caused by the defendant's wind turbines under Daubert hearing process in the Michigan Circuit Court.

Rick James spoke in a recorded presentation.

Mr. James states that over the course of the last year they have done several types of tests in the Shirley wind community using in general a micro-barometer, the Infiltec Model 20. This summer they did a series of tests over a period of several days using a microphone based system, infrasonic microphones GRAS 40AZ and a SINUS Apollo 2 channel digital single processor recorder. The system allowed them to compare the readings they had with the micro-barometers to those that they would get with a microphone based system. They also use people as instruments as people are the most sensitive instruments for complex sounds. Rick James describes the micro-barometer as a very simple instrument and what it allows us to do is to look for tones from the wind turbines. It also tells us when wind turbines aren't running to see what natural infrasonic background sounds look like and be able to evaluate the difference between the characteristics of infrasound during storms or gusting winds and also compare homes near the wind turbines to homes not near wind turbines. Rick shows a graphic of side by side tests of two Infiltec 20 units which were conducted in the ECS office which has no wind turbines nearby. He states what we see in those graphs is the absence of wind turbines and absence of storms or other outdoor severe weather situations. There is a reasonably stable acoustic background. Rick shows a slide collected at the Enz family farmhouse. Rick states that one of the primary differences between the measurements at the ECS offices and the Enz farmhouse are the long horizontal bands or tones that are labeled wind turbine blade pass tone harmonics. Mr. James states that knowing the frequency of each of those tones by inspection of this chart, one can estimate what the blade pass RPM would be at the hub. Rick points out in the graphic that changes during some times show a period when wind speeds likely dropped and therefore the RPM of the wind turbines around the home also dropped. It picked up again and we see a period without any tones and that would be Saturday and all of the wind turbines were off. Rick stated another instrument for measuring sound are people. More and more they are finding that complex sounds can affect people. He adds complex sounds don't fall into the nice clean limits of DBA or other overall readings because they have a complexity that just isn't captured by simple metrics of amplitude or frequency. In this particular arena, which he will call soundscaping, there is an analysis of complex sounds where humans are the new experts.

He states we have to understand that humans are objective measuring instruments and we will seek out the report and descriptions and quantify what they are saying with technical measurements of the type he has presented. Sound elements that cause negative responses can be meaningfully defined and mitigated only by getting the input from the new experts and then triangulating or associating their reports with technical measurements. In that sense, the technical data is thus grounded in the truth of human experience with the validation of both instruments and people's responses providing the indication that they are on the right track. This is a concept that is gaining more and more acceptance in acoustics, and under the guise of soundscaping, but it is a natural fit for the type of complex sound we have with wind turbines.

Susan stated the measurements were made using the micro-barometer specifically designed to measure acoustic energy sound pressure in the range of .05-20 Hz. After being trained by Richard James, the field technician set up the micro-barometers in over a dozen homes in the Shirley Wind Farm. On many occasions, there was an observer recording the events of the turbines, making note of the on/off times and the number of turbines in operation. This person actually lived in the wind turbine area and would write down when the turbines were on or off to later correlate it with the information they would receive back from Mr. James. Weather conditions found at wonderground.com were then added to verify the on/off times after the data was sent to Mr. James. Susan then showed charts verifying the on/off times of the wind turbines and the observer's recordings and the results showed there were turbine tones when the turbines were on and no tones when they were off. Susan also demonstrated fluctuations of the turbine blades as they were going at the faster speed and the slower speed, the change of the blade pass frequency as well and again the on/off times. When they are off, no tones are present.

According to Walsh, in the official report of Northern Island Assembly,

"Sound becomes noise when it becomes unwanted....wind turbine noise has a fluctuation.....bigger wind turbines have been found to have more fluctuation in the lower frequency range."

The testing clearly shows low frequency noise and infrasound being produced when the wind turbines are turning. It has been noted that the low frequencies detected when the blades are turning slowly or fast, have not only been linked to annoyance but also to health risks that are too prevalent and dangerous to ignore. Susan states Richard James testifies regarding the testing in the vicinity of the Shirley Wind Project. Based on the above, it is reasonable to conclude that the adverse health effects reported by members of the Shirley community are linked to the operation of the Shirley Wind Project wind turbines. While there may still be a debate about the precise mechanisms that causes these sounds to induce the symptoms, it is clear that acoustic energy emitted by the operation of modern utility scale wind turbines is at the root of the adverse health effects.

Susan adds that Rick James says "following the precautionary principle, it is concluded that operation of the Shirley wind project is exposing the community members to acoustic energy that can be linked to the reported adverse health effects and that only method available to protect the community's health is to not operate the wind turbines close to homes."

Susan states there are many affected citizens around Glenmore and Brown County who are living in hazardous environments and must be protected. This is an urgent appeal

requesting a guarantee that measurements will be taken to provide a healthy environment to the citizens of Brown County. She adds this request is being made to urge the Brown County Board of Health and the Director of the Health Department to declare the Shirley Wind Project a human health hazard.

Audrey asked if the Board had any questions of Ms. Ashley. Audrey asked if anyone else wished to address the board at this time.

Michelle Buresh, 2136 Country Lane, DePere – Michelle shared her experiences which started shortly after the wind turbines went into operation. She described her symptoms and what she has done medically to find out what was causing her medical symptoms and found nothing. Michelle was aware there were families in the community having health issues because of the turbines, but did not correlate this with her symptoms until she traveled out of town and felt fabulous while she was away. Upon returning home, her symptoms returned. She then contacted the Brown County Health Dept. with her concerns. After that they had their home tested with a micro- barometer on 3 separate occasions and each time found that infrasound consistent with the frequency of the Shirley Wind Farm Study was detected in their home. On one of those occasions they were able to test while the turbines were off and no infrasound was found present during that off time.

Michelle indicates that the more time she spent at home, the more symptoms she had and the duration was longer. The more time she was away from home, the less symptoms she had and the shorter their duration.

Michelle shared an excerpt from the Hawaii Reporter from the world's leading expert on LFN (low frequency Noise) and VAD (Vibro-acoustic disease), Dr. Mariana Alves-Pereira, from the University of Portugal:

"I cannot stress this enough. If you know people who are complaining of LFN in their homes, please urge them to leave, at the very least, leave for a few hours a day, or better still, be there in the day but do not sleep in that house. Look at it this way: if people were told that there was a poison contaminating their homes, would they live in them? Although you cannot see nor smell LFN, and sometimes you cannot even hear it, if it is infesting the home 24/7, it becomes a most dangerous and fast debilitating agent of disease."

Jerry Buresh, 2136 County Lane, DePere – Jerry indicates he has experienced headaches, ringing in his ears and the feeling of being off balance at times. He states that infrasound consistent with the frequency of the Shirley Wind Farm Study was detected at their residence. It was proven that infrasound caused health issues on humans and animals so he asked who is responsible.

Susan Paulas Smith asked what the distance was from the nearest wind turbine and Jerry responded 4 miles.

Audrey asked Susan Ashley who were the field technicians and who trained them. Susan indicated she was one of the field technicians trained by Rick James. Rick James was at Jerry Buresh's home.

David Enz, 6034 Fairview Road, Denmark – Dave indicated they also did this at his home. They haven't lived there for 3 ½ years.

Richard Koltz, 2372 Day Street, Greenleaf – Richard stated that when this all began they lived east of Greenleaf and he signed up for the turbines thinking it was free power and it was good but the more he learned, the more he struggled to get out (of the contract). His daughter has a place and began to experience these things and as time went on it became more and more evident that it was related to the turbines. Audrey asked Richard if he had a turbine and he indicated that he got out of it. He worked with Morrison Township and they stopped them there but they could not stop them in Glenmore.

Sarah Cappelle, 5792 Glenmore Road, DePere – Sarah indicated her family lived ¼ mile from two industrial wind turbines in the Shirley Wind Project. Shortly after the turbines were operational, she and her youngest son started experiencing health issues they never had before. Sarah stated some of the health issues. In 2012 they decided they had to move their family out of the area. After a few weeks, she and her son felt normal again. Their symptoms went away and her son started sleeping through the night waking up happy and started to talk. They briefly moved into the Shirley Wind area last year and their symptoms started up again. They have moved three times since 2012 and had to buy a second home and are now paying two mortgages. Even though they don't live in Glenmore anymore, they are still exposed to the dangers of the turbines every day since she still becomes ill at work.

Darrell Cappelle, 5792 Glenmore Road, DePere – Darrell indicates that State rules including PSC 128 do not apply to Shirley Wind at all as it was constructed before the State had any idea what was coming-before the towns knew what was coming. The town did have a Conditional Use Permit over Shirley Wind. That is the only real conditions they were operating under. There are no health regulations and no way for the town to enforce any, such as health issues that he is aware of. The town's authority is only for an emergency situation if they were on fire or if they were going to fall down. Then the town could try to shut it down. Audrey asked how often the conditional use permit is renewed. Darrell Cappelle indicated it is for 30 years and every five years there is a review.

Dr. Tibbetts said the health department has been out there and they have been in compliance. Darrell indicated they were just over the 50 decibel conditional use permit. Those were summarily dismissed by the town as not accurate enough to act upon. Audrey asked if the town dismissed them. Darrell said yes. Audrey asked if this was a three person board and he indicated yes.

Audrey asked Rob if we ever measured and if they were above 50 DBA. Rob indicated our staff has gone out but he did not have all the records. Rob said he can attest that they have done measurements at the Cappelle's residence.

Jim Vanden Boogart, Town of Morrison - The decibel scale that is used and specified in the CUP is the DBA scale and in the presence of infrasound is not at all captured using that scale. They can be in full compliance while there's no limit to the amount of low frequency decibels present because the DBA scale does not capture that. It is designed to ignore that.

Patrick Evans – Patrick Evans stated the charge of this Board is about health hazards. Patrick Evans indicated the village or town does not have any authority over the health

issue and neither does the state. To say that it is a state problem, he disagrees with that. He states it is a human health hazard issue.

Barb Vanden Boogart, Town of Morrison - She would like to encourage using the fullest amount of power of the Board of Health because obviously the state is not taking this seriously and is conflicted in many ways. The town does not have the power to regulate this. It is a health issue. The board is charged with the health of its jurisdiction.

Jim Vanden Boogart, Town of Morrison - Jim states the state's Wind Siting council is required to do a 5 year health review. This has been going on since the summer of 2013 and the report is just about completed. He believes this report is extremely biased and directed the Board to read *The Minority Report* which will be an appendix report produced by the Pro Health Minority of the Counsel consisting of six of the 14 members which will be coming out soon. It will be sent to the legislature at the end of next week.

Steve Deslauriers, 2889 Wayside Road, Greenleaf, WI - Steve states this project was permitted at the town level. The town is afraid to incur the wrath of Duke Energy. We go to county boards, state legislators, governor's office, PSC of Wisconsin and nobody wants to touch this issue with any integrity because of partisan politics.

Richard Koltz - Richard compared this to the Leo Frigo Bridge emergency. There was an eminent danger. He stated "Stop it and fix it."

Susan Paulus Smith asked the residents if Duke Energies addressed any of these health issues recently that we have heard about tonight.

Dave Enz responded by saying they have asked for a letter from Duke Energy that tells people that they are perfectly safe here; that Duke's wind turbines are not emitting anything that would hurt people that they could give to a prospective buyer when they sell their house. Duke has done nothing. They have talked to Duke about them being sick and they say they cannot find any information that directly links to the wind turbines. Audrey asked if they had documentation and he indicated yes.

Barbara Vanden Boogart, 7463 Holly-Mor Road, Greenleaf - Barbara stated that it is well known in the scientific community that low frequency sound can produce low frequency illness in certain individuals. The wind industry in 1998 admitted that they are emitting low frequency sound. Barbara referred to the evidence from Rick James proving that there is low frequency being emitted and the testimonies of people being sick

William Acker - Bill is a consulting engineer who owns Acker and Associates on Nicolet Drive - Bill states he was brought into this problem about 7-8 years ago because of a cooling tower in downtown Green Bay. The city had spent a considerable amount of time trying to find out what was causing the health problems with a family. He was investigating and it was suggested that this might be related to low frequency noise. He was then contacted by the Enz family indicating that they had problems and Dr. Coussons agreed to work with him on this issue to compare the health problems. They found they were very similar. What was really unique that day, was that the two families decided to talk to each other in the parking lot and they decided to go to the Green Bay home to talk about their experiences. When the Enz family got to the Green Bay home, they got so sick they couldn't stay. When they told him that really got his attention because he felt they were on track. At that time, as Bill started investigating low frequency noise, there

was next to no information on cases involving low frequency noise illness. He spent a great amount of time trying to find an acoustician that had experience with low frequency noise. That led him to Richard James. The tests clearly show there are pressure pulsations. Bill is 100% convinced that it is pressure pulsations whether it is the cooling tower or wind turbines. He states the problem when the wind turbines were being installed was that the standards that were developed were not developed to protect people from low frequency noise--it was from normal audible noise and not infrasound and low frequency noise. There were no standards set up to try to protect people from that problem and we had so few cases of health problems from low frequency noise through the world that this was a learning experience. He states we know enough that we know how to write a noise code to protect the public from these issues and some countries like Germany have done this. European countries are much more advanced than the United States is and so they have developed standards to protect their public because they realize that there is a problem. Alec Salt has done studies on the brains of animals showing that they had been irritated by low frequency noise and infrasound and then he has done autopsies on these animals which shows the hair cells of these animals were damaged. Bill states we can't do that type of test on humans and that is our biggest problem. He says it is similar to car sickness and we accept that car sickness makes people sick which is pressure pulsations through the window of the car. If car sickness is ear pressure pulsation why can't wind turbines cause ear pressure pulsations? We need to move forward with these things, and develop a noise code.

Dave Enz – Dave stated that industries for considerable period of time had trouble with people getting sick in their building sometimes and often times they solved that problem because now it costs money to have sick people working in offices so they called in noise experts to fix the source of the low frequency sound. In many cases people are well and business goes on as usual. Back in 1987 we knew that wind turbines created problems for people. To Dave, it gets very simple -- when we go to the wind farm and go to our home we get sick. When we get an opportunity to go away from our homes for a period of time we almost feel like humans again. We go back, we get sick.

Sandy Johnson, Town of Holland - Sandy wants to thank us for everything we have done because we have motivated other boards of health to take the stands for their people. She states they have about five counties affected by wind turbines operation. The people of Fond du Lac had given up until they heard that the Brown County Board of Health sent a resolution to the State. They wrote notarized affidavits, they visited their Board of Health on several occasions. This isn't just a Brown County incident as Bill Acker was saying. They have really awakened in Europe. Denmark used to be the poster child for wind. They have serious problems and now they know it. And they don't want any more of these monsters on their land. They don't even want them off shore.

Mark Baugnet, 6172 Highview Road, Denmark - Mark stated the only way that he can get away from it is to just don't go home. They just stay away as much as they can.

MOTION: To return to the regular order of business Tibbetts / Pfotenhauer

MOTION CARRIED

Audrey asked Juliana Ruenzel from Corporation Counsel to give us some guidance on this issue.

Juliana believes this is a State issue. The state regulates utilities and it should be regulated by the State but agrees with what these people are saying, the State is not going to help you. Juliana states Wis. Stats. 66.0401(1m) is a regulation relating to solar and wind energy systems. There is a restriction under (1m) which states:

“(1m) AUTHORITY TO RESTRICT SYSTEMS LIMITED. No political subdivision may place any restriction, either directly or in effect, on the installation or use of a wind energy system that is more restrictive than the rules promulgated by the commissionunless the restriction satisfies one of the following conditions:

(a) Serves to preserve or protect the public health or safety.”

Juliana believes with that exception something can be done with the local political subdivision because the Board is concerned with protecting the public health and safety. They have shown evidence that there is a possibility that health issues are very likely to be caused by these wind turbines. For everything you read on one side you are going to find another side that is going to say something different. Juliana believes the Board already made an indirect determination when they sent that resolution back in 2012. That resolution asked the state to help these people. She believes the Board was making the statement and declaring that this was a human health hazard back then. The Board didn't say that in the resolution but it clearly had that indication because the Board recognized that people were having issues and they were seeking help for these people. Juliana cited Wis. Stats. 251.04(7). It lists the duties of the local Board of Health: “a local board of health shall assure that measures are taken to provide an environment in which individuals can be healthy. “

Juliana stated the Board does have the county code that indicates they have the right to declare things as human health hazards. Audrey asked Juliana if she thought this would end up in litigation. Juliana indicated if this ends up in litigation, it is very complex. Audrey questioned the word “potential” in the Public Health Nuisances Chapter 38. Juliana stated the Courts would want something like the young lady's testimony.

Juliana said she talked with Dr. Tibbetts and he said PSC 128 came after the Shirley Wind Farm and it would probably not apply to the Shirley Wind Farm, which is where the monitoring committee was listed. Juliana stated she thought the town had a monitoring committee in place. Dr. Tibbetts indicated yes they have one almost identical to 128. Juliana said after talking with Dr. Tibbetts today that really didn't apply at this time.

Patrick Evans –Patrick Evans indicated the Health Department's mission is to protect and promote individual and community health through education, regulation and leadership to empower community members to attain well-being across the lifespan. He understands this may be a battle but he cares about the people and the safety and the health of the people he is representing throughout Brown County. He believes the Board has the same responsibility. He used Sanimax as an example and they are cited properly. There are citation and complaints. Even without the State the County moves forward and cites them. We have more strength because truth and righteousness is on our side and so is the information. Patrick asks that the Board move forward and declare wind turbines a health hazard.

MOTION: To depart from the regular order of business so the public can be heard by the board.
Tibbetts / Pfothhauer

MOTION CARRIED

William Acker –Mr. Acker states the State wants epidemiology studies, medical studies yet the state refuses to do anything on this issue.

Barb Vanden Boogart – Barbara stated as Sandy had mentioned Fond du Lac County did make a resolution to the State. There were numerous counties that after Brown County did their resolution, sent resolutions. The Towns Association representing over a 1,000 towns was supportive of a resolution.

Carl Johnson, 1893 Wayside Road – Carl stated that right at this moment the company that built the Shirley Wind Project is pressing very hard to construct 44 turbines just like them in the Town of Forest in St. Croix County. This developer wants to spread the scope of this ecological and human health disaster that he has created here in Brown County and the people of the Town of Forest are looking for support because they know what is going to happen to them.

MOTION: To return to the regular order of business Tibbetts / Paulus Smith

MOTION CARRIED

MOTION: To declare the Industrial Wind Turbines at Shirley Wind Project in the Town of Glenmore, Brown County, WI a human health hazard for all people (residents, workers, visitors, and sensitive passersby) who are exposed to infrasound/low frequency noise and other emissions potentially harmful to human health. Voice vote taken.

Tibbetts / Pfothhauer

MOTION CARRIED

6. **CORRESPONDENCE** None.

7. **DIRECTOR'S REPORT**

Communicable Disease Update

Ebola, Enterovirus D68, and flu information is being shared as received with health care workers, and there have been some webinars/teleconferences particularly re Ebola management. Healthcare workers have been contacting the health department for specific disease management information. CDC information for airlines re Ebola management has been shared with the airport director. The faith community has again (since 2009 H1N1) been made aware of specific infection control information for the faith communities and there was a fairly good response with requests for copies or electronic access.

Department has been following up on residents with the following: suspect/diagnosed communicable diseases: suspect TB-awaiting final tests, extra-pulmonary TB- finishing up on medications, food handlers with GI disease- restricted from employment till negative stool results, and suspect Norovirus living in long term care facility -awaiting test results. The county has had no known cases of Enterovirus D68 (and no Ebola) to date.

Merit Raise (1%) Evaluations are occurring with all staff and must be completed by early November.

The **Community Health Improvement Process (CHIP)** re-assessment will occur on November 7 all day at the museum. It is expected that over 100 people will be in attendance. The group will vote on the priorities for the next year at the end of the day

The **Quality Improvement Grant** has been completed. The agency committee updated and simplified the policy and procedure for well water testing including a more simplified algorithm of the process. Even though the grant goal is complete, the group will next update materials and an information dissemination plan for the program by the end of the year. The next project for the department (not grant funded) will be an update of animal bite policies and procedures.

The **auto-attendant program** has been reviewed by the managers with the Tech Services Department and the messages and processes will be simplified. A special call line for health care providers will be added to enable them to reach staff more quickly during office hours.

Safety policies and procedures are being updated including addition of different protocol for alerting staff and active shooter procedures. Two drills have occurred in the past two weeks—a fire drill and an active shooter drill with a law enforcement participant present at the latter drill.

Agency has implemented an **internal staff recognition** program which enables peers to acknowledge one another's good performance. The program was launched a month ago with excellent response.

The county has been updating all its **HIPAA (confidentiality)** policies and procedures, forms and training during 2014. All staff has completed the new HIPAA training.

Our **every 5 year state audit** is coming up at the end of the year. The department will soon begin gathering the documents and sending them electronically to the state. State representatives will then meet with management staff and other representatives on December 15 to do a verbal review of our programs.

Our **staffing is now complete** for the first time since July 2013 as of September when our new school nurse was hired.

7a. APPROVAL OF MINUTES OF AUGUST 12, 2014

MOTION: To approve the minutes.

Audrey indicated on Page 2, No. 5, paragraph 2, to add the words "this issue" after the word "resolve".

Dr. Tibbetts indicated on Page 3, under the paragraph that starts with "new initiatives", change "don't outreach" to "who aren't aware of".

Dr. Tibbetts indicated on Page 4, No. 8, paragraph 2, change from "Three sputum were" to "Three sputum samples were".

Dr. Tibbetts indicate on Page 9 all reference to LFN should be changed to "infrasound low frequency noise (ILFN). Remove sentence in No. 9, paragraph 5, sentence beginning with "However, in Wrightstown..."

MOTION: To approve the minutes as corrected.

Paulus Smith/Pfotenhauer

MOTION CARRIED

8. ALL OTHER BUSINESS AUTHORIZED BY LAW

Audrey requested a draft of the minutes be sent to the entire Board for review within two weeks of the meeting.

9. ADJOURNMENT / NEXT MEETING SCHEDULE

MOTION: To adjourn meeting at 7:53 PM

Pfotenhauer/Tibbetts

MOTION CARRIED

NEXT MEETING: TUESDAY, NOVEMBER 11, 2014 at 5:00 PM

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
Tuesday, November 11, 2014
5:00 PM

Present: Audrey Murphy, J.J. Tibbetts, MD, Susan Paulus Smith, Harold Pfothhauer, Richard Schadewald, Joe Van Deurzen

Staff Present: Judy Friederichs, Chua Xiong, Rob Gollman, Patti Smeester

Others Present: Sarah Cappelle, Susan Ashley, Alyssa Ashley, William Acker, Jim Vanden Boogart, Barbara Vanden Boogart, Louis Butler, Ben Jordan, Edward Witte, Nathan Garot, Mark Deslauriers, Steve Deslauriers, Leslie Boelter, Michelle Buresh, Jerry Buresh, Juliana Ruenzel, Supervisor Patrick Evans

1. CALL TO ORDER, WELCOME, AND INTRODUCTIONS

New board member Richard Schadewald was introduced. Mr. Schadewald has been a social studies teacher at Bay Port for 35 years. He has been on the County Board 17 years in the past, prior to this recent election. The rest of the board introduced themselves as well as Director Judy Friederichs and Office Manager, Patti Smeester.

2. APPROVAL/MODIFICATION OF THE AGENDA

MOTION: To approve the agenda as presented.
MOTION CARRIED

Van Deurzen/Paulus Smith

2. APPROVAL OF MINUTES OF OCTOBER, 2014

Suggested revisions were presented by board members.

MOTION: To approve minutes as corrected
MOTION CARRIED

Tibbetts/Pfothhauer

4. OPEN SESSION: DISCUSSION AND POSSIBLE ACTION REGARDING THE SHIRLEY WIND TURBINES.

Judy indicated the Brown County Health Department received an email today with documents attached. This was forwarded to the Board members as well. Judy has not had a chance to read it but it is related to wind turbine issue. No further discussion of the emailed document.

MOTION: To depart from the regular order of business so the public can be heard by the board.

Pfothhauer/Van Deurzen

MOTION CARRIED

Edward Witte, an attorney with Gonzalez, Saggio & Harlan Law Firm, is here to represent Duke Energy. He indicated he submitted a letter on behalf of Duke Energy this morning to Corporation Counsel and the substance of that letter is an objection to the Board of Health taking any action relating to any restriction and/or regulation of the Shirley Wind Turbines, based on existing Wisconsin law and the details set forth in that letter.

Audrey asked Juliana if she received that and Juliana indicated she has not gotten the letter yet due to her schedule today.

MOTION: To return to regular business
MOTION CARRIED

Van Deurzen/Pfotenhauer

5. CLOSED SESSION: DISCUSSION WITH LEGAL COUNSEL, POSSIBLE ACTION AND THE STRATEGY TO BE ADOPTED REGARDING THE SHIRLEY WIND TURBINES. CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85(1)(g) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS LIKELY TO BECOME INVOLVED.

MOTION: To go into closed session at 5:12 PM Pfotenhauer / Van Deurzen
Roll Call Vote: Aye; Schadewald, Pfotenhauer, Van Deurzen, Tibbetts, Paulus Smith, and Murphy. Nay; None.
MOTION CARRIED

5:58 PM Returned from Closed Session

6. OPEN SESSION: DISCUSSION AND POSSIBLE ACTION REGARDING THE SHIRLEY WIND TURBINES.

MOTION: For Duke Energy to present to the Board of Health any information they feel pertinent to our concerns about the Shirley Wind Project and any recommendations Duke Energy has to alleviate the concerns of Brown County citizens at a special Board of Health meeting scheduled for January 20, 2015. Schadewald / Van Deurzen

Mr. Schadewald explained this is an opportunity for Duke Energy to present the Board with information that can be helpful to concerns of all. Mr. Schadewald explained this Board wants to do and has been doing its due diligence to gather all information. It is also looking forward to working toward a resolution with all the parties involved. There are concerns on both sides but open discussion is the best path.

Supervisor Evans thanked Duke Energy for coming today. Supervisor Evans referenced an article he read in the paper where they stated there are no human health issues as it pertains to wind turbines. He would like to see that part of the presentation on how they determined. He is anticipating that is part of the presentation.

MOTION CARRIED.

Audrey Murphy indicated the special meeting is scheduled for January 20, 2015 at 5:00 PM

7. ODOR COMPLAINT UPDATE

Rob indicated he had nothing to report on odor issues since the last meeting. They did have one recent complaint that was called in to the after-hours answering service but they failed to report the complaint to Rob's staff. There were two new employees at the answering service who were not properly trained. They told the caller that it wasn't an emergency and it could wait until the next day. We were unable to service that complaint.

Rob also included information regarding complaints since this is the last meeting this year; included are licensed establishment complaints to date. As mentioned by Juliana at a previous meeting, we had two pending citations against Sanimax that were issued in 2013. Sanimax plead to the higher of the two citations and the lower of the two was dismissed. Audrey asked Rob if overall the complaints have reduced substantially; Rob indicated that they have.

Rob also indicated his division was involved in an investigation which began in Outagamie County. It was a food borne outbreak that originated from a private party. There were four children hospitalized as a result of the food borne illness. It was reported that the food source may have been from Brown County vendors, possibly unlicensed, who were providing/serving food at the event. This department, along with GBPD, investigated and did verify that both vendors had taken part in the event. A cutting board was confiscated, swabbed, and tested by State Lab of Hygiene and a cease and desist order issued. Currently, the department is working on another investigation involving unlicensed retail sale of raw milk in Brown County. Two inspectors encountered an individual selling raw milk from his mini-van with no refrigeration, no means to sanitize, and no hand wash capability. At the first encounter, he basically "ran." At the second encounter, the Sheriff's Department was involved and an incident report was generated. This individual will be cited for retail sale without a license. WI Department of Agriculture, for whom we are agents in this situation, was notified due to their responsibility regarding the raw milk aspect and the unlicensed, uninspected source of the milk, from out of this county. Rob's concern is potential exposure of citizens to listeria. Orders were written to the retail establishment selling this unpasteurized milk from an unlicensed unapproved source. She was ordered not to do this anymore and has had a couple of fines. If this practice continues, it was suggested that she be required to have a discussion with the Board of Health as to why she should be able to retain her retail food license.

8. CORRESPONDENCE.

There is no additional correspondence beyond the packet that was emailed to Patti, which was mentioned earlier.

9. BUDGET 2015 UPDATE

A new sanitarian position was approved by the county board after some debate. There were a number of positive comments from the board members. Ultimately, there were three board members who voted against it out of 26 supervisors. Also, there were salary

and insurance issues relevant to all county employees which were discussed considerably and resolved at the budget meeting.

10. DIRECTOR'S REPORT

Communicable Disease Report – Chua indicated that there is a Hospitalized Influenza case; a Novel Influenza A H3N2 case which was associated with out- of-county pigs (DPH and CDC are working further on testing); a probable Norovirus Outbreak in Assisted Living; and no Ebola cases in the state of WI.

Chua said the Health Department has been actively working with hospitals and emergency systems to set up a system in place to respond to Ebola. The directive from DPH and CDC is to now have local health departments do direct active monitoring of travelers returning from West Africa for 21 days. Travelers returning from West Africa will be screened upon leaving West Africa as well as when they arrive in US. When they arrive in US, traveler's contact information will be reported to the state's Division of Public Health. The Division of Public Health will relay this contact information to the local health departments so direct active monitoring can be done. If travelers are at high risk, it is the expectation that a home visit will be done by public health. If the public health nurse through active monitoring notices that a traveler is developing symptoms, she will contact the hospital to alert them that a traveler will be transported to their hospital. Local health departments will also be working in close consultation with DPH as well as CDC. There shouldn't be any returning travelers from West Africa just walking into the hospital or outpatient clinic without proper notification from the local health department. DPH is working with hospitals to set up a Tier system in response to being able to manage Ebola patients. There are three tiers – Tier 1 is hospitals that can treat confirmed cases of Ebola (Froedtert Hospital, UW Hospital Systems, and Children's Hospital in WI). Tier 2 is a local hospital like all of ours. They can isolate for 48 to 72 hours and test to determine confirmed cases. If confirmed, patients would go to a Tier1 facility. Tier 3 is an outpatient clinic. If any ill patients show up in a Tier 3 environment, they would be transferred to Tier 2 hospitals and if they are a confirmed case of Ebola, they would be transferred to Tier 1 designated hospitals specialized to treat Ebola patients. The ambulance system also has a 3 tier system set up. Tier 1 includes those that can transport confirmed cases to designated Ebola hospitals; Tier 2, like our units, would be transporting to the local hospitals. We don't have any Tier 3 units in our county. Right now we are discussing with the local hospitals their determination of their Tier designation. Thus, we have been actively communicating with hospitals, EMS, and other healthcare providers to provide guidance. We also have been providing presentations on Ebola, assisted with a table top exercise at UWGB last week, and will be providing education to airport personnel this week. Wisconsin has followed up on 13 suspects thus far and they all have been very low risk.

Community Health Improvement Process (CHIPPP) reassessment was scheduled last Friday, November 7. By statute public health is required to do it every 5 years, by Affordable Care Act; the health care networks are required to do it every 3 years. There is a steering committee overseeing the process, including representatives from each health

care network, the State, United Way, De Pere and Brown County public health agencies. An assessment was done 3-4 years ago and the community chose: nutrition, alcohol/other drugs, and oral health. Since then action teams have worked on initiatives in each of these priorities. To be consistent in the assessment frequency, the steering committee has decided that a reassessment will be done every three years. The reassessment done this past Friday was attended by about 70 partners and resulted in the selection of oral health, alcohol/ other drugs, physical activity/nutrition and mental health as the priorities for the next 3 years. We will need to decide if alcohol/other drugs and mental health should be combined in one intervention group, since these issues are often addressed by the same providers.

State Audit - Our next big project will be preparing for the state audit of our department which will occur on December 18. There is standardized information that is needed from us as evidence that we are compliant legally as a local health department and as a level 3 health department. We upload the evidence electronically and the team comes December 18 to meet with us about it. As long as we don't have a quorum, we can have Board of Health members present at the audit event.

Auto-Attendant - Our auto-attendant system improvements are complete. We have simplified the system, including a reduction in the amount of words used in the recording. We have a separate health care provider line for urgent calls that come in from the clinics and hospitals.

Tobacco - The department has been approached to provide tobacco control services starting in 2015, as part of a regional grant (housed in Outagamie County). We have had a preliminary discussion with the organization administering the grant. Services would include doing compliance checks for sales to minors, and possibly some other services such as partnering with related organizations on issues, working on smoke-free apartment unit housing, providing presentations regarding other tobacco product concerns, and working with policymakers. Adding this grant will require a county board approval process. Audrey asked if we had enough staff to provide this service. Judy indicated we would receive funding to expand the hours of a part-time health educator who had been working on tobacco initiatives in the past and with carryover grant funds.

Judy reported there are still serious discussions going on regarding relocating the department.

We will reinstitute an educational component at future Board of Health meetings to keep the board informed of programs within the department.

Judy announced she is retiring as the Director of the Health Department and her last day will be January 30.

11. ALL OTHER BUSINESS AUTHORIZED BY LAW

None.

PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, November 24, 2014 at 111 North Jefferson Street, Green Bay, Wisconsin.

Present: Helen Desotell, Mary Hansen, Sandy Juno, Mary Schlautman, Cathy Williquette-Lindsay, Chua Xiong and Anthony Schmidt

Absent: None

Excused: Patricia Hickey

Others Present: Mary Rasmussen of BCHSD

Chairperson Mary Schlautman called the meeting to order at 8:30 a.m. with roll call. A quorum was present.

MODIFICATION/APPROVAL OF AGENDA

Ms. Schlautman noted the addition of item 7E to the agenda.

MOTION: Ms. Williquette-Lindsay moved to approve the agenda as modified. Ms. Desotell seconded. Motion carried unanimously.

MODIFICATION/APPROVAL OF MINUTES

MOTION: Ms. Williquette-Lindsay moved to approve the September 22, 2014 minutes as mailed. Ms. Xiong seconded. Motion carried unanimously.

GENERAL UPDATES

Family Care Update – Mr. Schmidt said the Joint Finance Committee met on November 12, 2014 and approved expansion of Family Care to this area. DHS has not provided exact dates for rollout but expects to provide a timeline in early December. Brown County is not expected to roll out until at least six months after this announcement.

Significant Proportions/Wait List – Mr. Schmidt said we continue to meet the 57% elderly goal for significant proportions. We have received a variance from DHS to provide services to more physically disabled individuals, and this will affect our significant proportions figures. Some physically disabled have been on the wait list since 2010 as compared with 2013 for elderly. There are currently 417 on the wait list, including both elderly and physically disabled.

Staff Update – Mr. Schmidt said there was another resignation since the last meeting, but we currently have 18 case managers. Ms. Xiong asked if cases from departing workers are shuffled among the other staff. Mr. Schmidt said yes, and we are continuously recruiting to fill vacancies.

CIP Update – Ms. Hansen said there are currently 93 individuals on the wait list, including “at large” individuals. Currently the CIP unit is fully staffed, and we are building the caseloads of new staff. We expect to continue to serve transition students who “age out” of children’s waiver.

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – November 24, 2014

MOTION: Ms. Desotell moved to approve the update reports and place them on file. Ms. Xiong seconded. Motion carried unanimously.

CLOSED SESSION

Ms. Schlautman read the following notice:

Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—

MOTION: Ms. Williquette-Lindsay moved to go into closed session. Ms. Juno seconded. Ms. Schlautman conducted a roll call vote. Ms. Desotell, Aye, Ms. Hansen, Aye, Ms. Juno, Aye, Ms. Williquette-Lindsay, Aye, Ms. Xiong, Aye. Motion carried.

MOTION: Ms. Desotell moved to go back into regular open session. Ms. Williquette-Lindsay seconded. Ms. Schlautman conducted a roll call vote. Ms. Desotell, Aye, Ms. Hansen, Aye, Ms. Juno, Aye, Ms. Williquette-Lindsay, Aye, Ms. Xiong, Aye. Motion carried.

During the closed session the Committee made the following decisions:

7A-7C) Three CBRF variance requests for placement at Artisan CBRF

MOTION: Ms. Williquette-Lindsay moved to approve the variance requests. Ms. Xiong seconded. Motion carried unanimously.

7D-7E) One CBRF variance request for placement at McCormick CBRF and one for placement at Care for All Ages CBRF

Neither of these requests (7D-7E) required an individual vote from the Committee as they were both covered under the June, 2009 resolution granting blanket approval to five CBRF facilities. These requests were submitted to the Committee for informational purposes only.

MOTION: Ms. Williquette-Lindsay moved to place the variance requests 7D and 7E on file. Ms. Juno seconded. Motion carried unanimously.

MOTION: Ms. Williquette-Lindsay moved to adjourn. Ms. Juno seconded. Motion carried unanimously. The meeting adjourned at 8:38 a.m.

Respectfully submitted,
Mary Rasmussen

1d

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, October 9, 2014 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Craig Huxford, Carole Andrews, John Van Dyck, Bill Clancy, Paula Laundrie,
Helen Smits

Excused: Susan Hyland, JoAnn Grashberger

Also

Present: Jeremy Kral, Executive Director
Nancy Fennema, Director of Community Programs
Roberta Morschauser, Hospital & Nursing Home Administrator
Tim Schmitt, Finance Manager
Cherie Bastian, Director of Nursing Home
Mark VandenHoogen, Shelter Care Supervisor

1. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

LAUNDRIE/ANDREWS moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of September 11, 2014 Human Services Board Meeting:

CLANCY/HUXFORD moved to approve the minutes dated September 11, 2014.
The motion was passed unanimously.

4. Executive Director's Report

Executive Director Jeremy Kral presented and handed a written report to the board (attached).

Kral wanted to make sure county board representatives were aware that our 2015 budget presumed a March 1st start date for Family Care expansion and that we will be starting later than that if approved. We did build the budget to be as modular and flexible as possible but wanted to point that out.

Q: Chairman Lund asked if it would save us money to go into Family Care late in the year.

A: Kral stated that it will be less expense for 2015 but we will end up paying more at the end of the five year plan period, so it is essentially a shifting of costs from the 2015 budget to 5 years later.

Q: Chairman Lund asked why two MCOs were chosen.

A: Kral stated that he is not aware as to why there were two selected by the state but he envisions the client caseload will be split between the MCOs. The clients will be giving a choice of which MCO to utilize.

County Board Member Van Dyck entered at 5:25 p.m.

Q: Citizen Board Member Laundrie asked if the clients will stay in the county for services or be moved out of county.

A: Kral stated that most clients will continue to be served in the county. It is more common that people receive services in their home versus out of the home. When they do need to access substitute care, we seldom need to place people out of the county; most of the time their needs can be met here.

Q: Chairman Lund asked where the MCO offices will be located.

A: Kral stated we do not know yet as there will be some operational aspects to be figured out by having two MCOs.

Q: County Board Member Van Dyck asked if there is a specific date for cutover.

A: Kral stated that we originally were planning on March 1st but our rollover date would be later than that. The Joint Finance Committee needs to meet and give its approval prior to expansion proceeding. Our roll-over date will be later than March 1st.

Q: County Board Member Van Dyck asked if we are replacing the staff who are leaving and how far we can go before it affects services.

A: Kral stated we are replacing FTE positions with LTE positions. We are bringing in LTEs without the promise of permanent employment, given the situation. We have been able to mostly maintain adequate hours of personnel time but we are losing institutional knowledge as key personnel have moved to other employment.

County Board Member Van Dyck stated that if we reach a point where service starts to be affected, maybe we can offer something to staff for staying on until the end similar to the private sector. We may want to consider it as a way to better serve the community and public. Chairman Lund stated that in the private sector, some people will not change jobs and will stay until the last day and figure out their options in doing that. With regular turnover, there should be some full-time positions open in the county.

Q: Citizen Board Member Laundrie asked if we will ensure there is solid mentoring down for the LTE staff coming in to provide services.

A: Kral stated that our experienced staff are being relied on to assist the LTEs and have been very helpful with that assistance.

Q: Citizen Board Member Huxford asked if it is customary state-wide to have two MCOs due the same service.

A: Kral stated in the past, there has generally been one MCO at the beginning and a second joins in five years later. It is unknown as to why this procurement differs from history. Citizen Board Member Andrews stated that you need to have the number of clients to make it work. Once they obtain those numbers, then they feel free to bring in competition. She stated there must be enough clients in the area to have two MCOs operate right away.

Q: County Board Member Clancy asked if we have a buyout for any employees who are within a year of retiring.

A: Kral stated at this point, we haven't offered special incentives. The reason for that is that it could be debated as to the legality and allowability for charging such fees to the program funding. We are hopeful that people will have the opportunity to find other positions, within the county or MCO if possible.

Q: Chairman Lund asked if the county will assist in the transition.

A: Kral stated we are interested in helping our current employees connect with MCOs to keep working in their field. We have the Department of Workforce Development coming in next week and are trying to share information and be supportive of peoples' needs.

LAUNDRIE /ANDREWS moved to receive and place on file.
Motion was carried unanimously.

5. Shelter Care Update.

Shelter Care Supervisor Mark VandenHoogen gave an overview of shelter care. Shelter Care is a short term facility that works with males and females ages 10 to 17 who are placed through the juvenile court system. Some of them have committed delinquent acts and some come from an unsafe home environment. We do take out of county clients but we meet the needs of Brown County children first. Shelter Care provides a structured environment with different activities including daily living skills and has supportive mentors to put children in a better path then when they came in. VandenHoogen stated that in the last year, independent living was brought in house and has made vast improvements.

Q: Chairman Lund asked if shelter care residents go to their own schools and how transportation is arranged.

A: VandenHoogen stated that most residents go to their own school during the day. If students are not eligible to go to their own school, we bring in a teacher on-site to assist. Residents mostly use public transportation as there is a bus stop in front of the building.

Q: Chairman Lund asked what the average stay is for a child.

A: VandenHoogen stated that we are averaging 10 days per stay this year. Children can stay from an hour up to 60 days depending on the circumstances.

Q: Citizen Board Member Laundrie asked what we using to teach life skills and what is the background of the staff working at Shelter Care.

A: VandenHoogen stated there is not a set model we use and instead, assess the needs of each client individually. The Independent Living Program does have a specific assessment utilized. As far as background for staff, they are degreed individuals and many are teachers or have worked in after school programs.

Q: County Board Member Clancy asked if the home situation on which children get removed gets assessed while the child is at Shelter Care.

A: VandenHoogen stated that when a child is placed during a child protection situation, the home environment will be assessed while the child is removed from care.

Q: Citizen Board Member Huxford asked what the maximum capacity and the average daily capacity is at the Shelter Care facility.

A: VandenHoogen stated we can have up to twenty kids. The average daily capacity this year has been 12.

Q: County Board Member Van Dyck asked what kind of repetition we see as far as kids returning multiple times.

A: VandenHoogen stated that we do see a lot of the same kids at different points and it goes it waves. Our goal is to get kids into a good situation/environment.

HUXFORD/SMITS moved to receive and place on file.
Motion was carried unanimously.

6. Financial Report

Finance Manager Tim Schmitt had submitted a written report with the board packet agenda.

Q: Chairman Lund asked if we added levy to the CTC budget for 2015.

A: Kral stated that we did not add levy as we have made staffing reductions to help us balance the budget. This has been the first year operating the Bay Haven CBRF and 2014 revenue was overestimated. Our budget for next year is more accurate as it is based on a census of 6 per day. The \$400,000 deficit this year is significant (although a reduction from last year). The 2015 budget is built to break even. Morschauer added that we working to utilize the CBRF to its full capacity and utilization is up 10% from last month.

Q: Citizen Board Member Laundrie asked about the new vendor contracts for respite services and wanted to know where the clients come from and how the respite personnel are trained.

A: Kral stated that respite is a viable resource for a variety of needs. Lana Cheslock and Lori Weaver would be the subject matter experts on it. The necessary training is program specific and different for each unit.

Q: Citizen Board Member Laundrie noted that we are giving Macht Village one million dollars and asked what kind of hard data we collect to see if our funding is being utilized efficiently and if we have outcome measurements.

A: Kral stated that contract amounts are 'not to exceed' amounts and what we actually pay depends on services rendered on. The particular clientele Macht Village serves is very difficult and a lot is required of that vendor just to keep clients safe. Fennema added that we do have individual service plan outcomes that are monitored.

Citizen Board Member Laundrie stated that she would like to know what services some of the vendors are providing. Chairman Lund asked that we create high-level breakdown of what services each provider delivers. This request will be fulfilled and Kral also stated that he has a glossary for Human Services acronyms and will share that with the group.

VAN DYCK/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

7. Statistical Reports:

Please refer to the packet which includes this information.

8. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

9. Request for New Vendor Contract:

Please refer to the packet which includes this information.

10. Other Matters:

Next Meeting: Thursday, November 13, 2014
5:15 p.m. – Sophie Beaumont Building, Board Room A

11. Adjourn Business Meeting:

ANDREWS/LAUNDRIE moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:13 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary

Brown County Human Services

Executive Director's Report to the Human Services Committee

October 9, 2014

Good Evening Committee Members:

On September 22, 2014 the Wisconsin Department of Health Services made the announcement of the Family Care Managed Care Organizations (MCOs) that were selected to serve our expansion region. The selected MCOs are Lakeland Care District and Care Wisconsin. Each of these MCOs has been functioning for several years and our department is looking forward to working with their organizations in earnest on the transition into managed long term care. In addition, TMG was selected to provide the IRIS program in our region. IRIS is a long term care option for people who choose to self-direct their care plans. The next step in moving toward managed long term care expansion is approval of the contracts with those entities by the Joint Committee on Finance. The issue was on the agenda for that committee at a recently cancelled meeting, and the rescheduled date is not yet known. All ADRC, MCO, and county agencies in the region have been given guidance to await action on the contracts by the Joint Committee on Finance before proceeding with transition planning.

There is not a formal date for managed long term care transition for our region. Brown County Human Services is no longer working toward a transition date of March 1, 2015 which we had been tentatively shooting for. If the JFC approves the contracts, planning would be implemented according to the dates that have been mutually determined between Wisconsin Department of Health Services, Aging and Disability Resource Center of Brown County, MCOs and this department.

Several weeks ago our department's management team began active collaborations with the Aging and Disability Resource Center management team around our shared interests in a successful transition. We are very pleased with the results so far and look forward to strengthening and advancing the two agencies' collegiality and collaboration.

Also related to managed long term care transition, this department has begun to experience personnel changing employers because of the transition and associated reduction of county long-term care positions. In the past several months, eight workers have chosen to pursue employment elsewhere. With the discussion of transition, it has been anticipated that a portion of the workforce would choose this option. We value the contributions of those who have chosen to move on, and continue to value the ongoing work of those who remain with the department serving our clients and community. For the period between now and managed long term care expansion, vacated full-time positions are being refilled with limited-term employees because we are aware that the positions are not permanent.

Long term care, economic support, and business unit personnel have been very helpful in bringing forward concerns and participating in a workgroup to communicate both their needs, and those of clients during this transition period.

Respectfully Submitted By:



Jeremy Kral
Executive Director

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, November 13, 2014 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Craig Huxford, Bill Clancy, Paula Laundrie, Helen Smits, Susan Hyland, JoAnn Grashberger

Excused: Carole Andrews, John Van Dyck

Also

Present: Jeremy Kral, Executive Director
Nancy Fennema, Director of Community Programs
Tim Schmitt, Finance Manager
Lana Cheslock, Children, Youth & Families Manager
John Bushmaker, Child Protection Supervisor

1. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

GRASCHBERGER/SMITS moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of October 9, 2014 Human Services Board Meeting:

HYLAND/CLANCY moved to approve the minutes dated October 9, 2014.
The motion was passed unanimously.

4. Executive Director's Report

Executive Director Jeremy Kral presented and handed a written report to the board (attached).

Citizen Board Member Huxford entered at 5:21 p.m.

LAUNDRIE /HYLAND moved to receive and place on file.
Motion was carried unanimously.

5. Post Reunification Support Grant.

Child Protection Supervisor John Bushmaker gave an overview of the Post Reunification Support Grant. This is a state grant stemming from children returned home from an out of home care placement. Bushmaker stated that while the majority children reunify safely and effectively, 20% of those children re-enter out of home care. This state grant's purpose is to look at lowering that percentage.

As of this time, we have 12 kids enrolled. There is a specific set of criteria that needs to be met for eligibility. This criterion includes the child's needs, what kind of household they come from and the length of out of home care. The funds are used to support the family when the child returns and also can be used for staff training. This grant is a five year program and we are looking to have 50 children enrolled in 2015.

Bushmaker stated that we are one of the highest performing counties using this grant as we have been very creative with how we utilize the funds.

Q: Citizen Board Member Huxford asked if the grant is per capita or a set dollar amount.

A: Bushmaker stated the state gives us a lump sum. We are responsible to bill our worker's hours and report the information on what we do with the funding.

Q: Chairman Lund asked if doing this is less expensive for the state than running out of home care facilities.

A: Bushmaker stated it is extremely cost effective. We focus on the children who specifically get this grant funding as we don't want them to reach the out of home care level.

Q: County Board Member Clancy asked if these children go back to foster parents or the biological parents when they complete the program.

A: Bushmaker stated they will go back to their biological parent or guardian.

Q: Citizen Board Member Hyland asked how we know if the environment for the child is safe when they return.

A: Bushmaker stated our workers go through safety analysis and planning and meet with the children at least twice a month. They make sure that specific behavioral changes are occurring on behalf of the parents. Cheslock added that the state does a very good job of outlining safety criteria and there is a guidebook that determines legally if an environment is safe. Bushmaker stated that we also have the court system involved when a child is placed out of the home so we do have additional input into the decision making.

Q: Citizen Board Member Hyland asked if the parents embrace the reunification.

A: Bushmaker stated that parents love their children and the majority of them embrace the chance to get their children back. Part of the safety planning is that parents will work with providers.

GRASCHBERGER/LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

6. Financial Report

Finance Manager Tim Schmitt had submitted a written report with the board packet agenda.

HYLAND/HUXFORD moved to receive and place on file.
Motion was carried unanimously.

7. Statistical Reports:

Please refer to the packet which includes this information.

8. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

9. Request for New Vendor Contract:

Please refer to the packet which includes this information.

10. Other Matters:

Next Meeting: Thursday, December 11, 2014
5:15 p.m. – Sophie Beaumont Building, Board Room A

11. Adjourn Business Meeting:

LAUNDRIE/SMITS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:34 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary

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Brown County Human Services

Executive Director's Report to the Human Services Board

November 13, 2014

Good Evening Board Members:

On November 12, 2014 the Joint Committee on Finance met and unanimously approved expansion of managed long-term care into our region of the state. This was the final legislative approval that was needed, and now the Human Services Department and Aging and Disability Resource Center can work in earnest to transition from the current long-term care system with the CIP and COP Medicaid waivers to the new long-term care system serving people through the Family Care waiver and through IRIS (I Respect I Self-Direct).

A date or schedule for Brown County's transition is not currently scheduled. This department will be collaborating with Wisconsin Department of Health Services, the Aging and Disability Resource Center, and the two selected managed care organizations to revisit and finalize plans with regard to timing of the transition and relevant dates.

I have had the opportunity recently to work with Secretary Eloise Anderson and human services directors from around the state on several issues recently. Specifically, two of the issues that statewide child welfare leadership have identified are: the recruitment and retention of workers for child protective services work (direct service as well as supervising the direct service work) and defining the future direction of child protection in the state-defining and focusing on the outcomes and roles that are most important to those we serve. Several action steps were developed that will be implemented by statewide teams to enhance practices in each of these areas.

Comprehensive Community Services (CCS) expansion continues to be an area we are working on heavily. Changes were made to the billing codes and underlying systems that have been challenging to adapt to utilizing the AS400-based billing and authorization system. Situations like this validate the decision that the department and county board agreed upon to replace the department's aging infrastructure for these purposes. The department continues to prepare for implementation of the successor to the AS400 system, which will be expansion of the MyAvatar program already implemented in the behavioral health areas. This system implementation is expected to occur in 2015; the go-live date is dependent on the time needed to prepare for the transition.

Respectfully Submitted By:

A handwritten signature in black ink, appearing to read 'Jeremy Kral', is written over the printed name and title.

Jeremy Kral
Executive Director

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, December 11, 2014 in Group Activity Room 365 of the Community Treatment Center – 3150 Gershwin Drive, Green Bay, WI

Present: Chairman Tom Lund
Bill Clancy, Paula Laundrie, Helen Smits, Susan Hyland, Carole Andrews

Excused: Craig Huxford, JoAnn Grashberger

Also Present: Jeremy Kral, Executive Director
Nancy Fennema, Director of Community Programs
Roberta Morschauser, Hospital & Nursing Home Administrator
Tim Schmitt, Finance Manager
Cherie Bastian, Director of Nursing-Nursing Home

1. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

CLANCY/ANDREWS moved to approve the agenda.
The motion was passed unanimously.

2. Approve Minutes of November 13, 2014 Human Services Board Meeting:

ANDREWS/SMITS moved to approve the minutes dated November 13, 2014.
The motion was passed unanimously.

4. Executive Director's Report

Executive Director Jeremy Kral presented and handed a written report to the board (attached).

Chairman Lund thanked Kral for his service to the county and stated he will be missed.

HYLAND/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

5. Community Treatment Center Review/Overview.

Kral stated that the Community Treatment Center made changes to create the Bay Haven CBRF for crisis stabilization. The CBRF gives a significant level of care for clients without the need for a locked hospital unit. Morschauser stated that our census has up and down in Bay Haven and we are actively seeking opportunities to serve the community in utilizing the open beds. We are reaching out to other counties to encourage them to use our facility.

Morschauser stated we have no managerial vacancies and are working hard to develop programs and look at our policies/procedures. She also stated that with the Medical College coming to St. Norbert's, we will be serving as a resident rotation site in 2016.

ANDREWS/HYLAND moved to receive and place on file.
Motion was carried unanimously.

6. Financial Report

Finance Manager Tim Schmitt had submitted a written report with the board packet agenda.

Q: Chairman Lund asked if we have received a response from the other counties regarding utilizing our CBRF.

A: Morschauser stated we are just working on doing additional outreach to the counties currently. We have had other county clients come in but we want to be utilized more. We want to remind them of the resources we can provide for them.

Citizen Board Member Laundrie entered at 5:32 p.m.

ANDREWS/HYLAND moved to receive and place on file.
Motion was carried unanimously.

7. Statistical Reports:

Please refer to the packet which includes this information.

8. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

9. Request for New Vendor Contract:

Please refer to the packet which includes this information.

10. Other Matters:

Next Meeting: Thursday, January 8, 2014
5:15 p.m. – Sophie Beaumont Building, Board Room A

11. Adjourn Business Meeting:

ANDREWS/HYLAND moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:35 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary

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Brown County Human Services

Executive Director's Report to the Human Services Board

December 11, 2014

Good Evening Board Members:

The latest information on the transition to Managed Long-Term Care, including Family Care is that Wisconsin Dept. of Health Services (DHS) has been working on implementation schedules along with counties, MCOs, ADRCs, and IRIS agencies in the region. DHS personnel noted that their work is ongoing, and all timetables are in draft stage at this point. What can be shared is that transition for all counties will be scheduled for completion prior to 2016 as anticipated. A final implementation schedule will be forthcoming, but a release date for that schedule is not currently known. Brown County now anticipates a mid-2015 beginning to our transition.

I was informed yesterday that our Coordinated Services Team (CST) program has met its annual goal for number of young people in the program. CST is a model for serving youth involved in multiple systems such as school, therapy, possibly juvenile justice, etc. The model creates a framework for keeping the adults and providers on the same page, which leads to effective and efficient treatment for the young person and their family. We are pleased with the success here, given that this utilization of the funding for services from DHS is new and we were able to get services up to speed after a bit of delay initially. Congratulations to Dr. Althea Noukki and the Child and Adolescent Behavioral Health Unit on meeting this milestone.

Scott Shackelford, supervisor in the Juvenile Justice Unit informed me that 2014 has seen an increase in the number of juvenile delinquency petitions filed in juvenile court. The 2013 annual total was equaled by mid-November, so a year-over-year increase in volume of approximately 10% is expected. The Juvenile Justice Unit has maintained very solid performance and attitude while completing the increased workload.

The Treatment Alternatives and Diversion (TAD) supervisor position has been filled by Angela Sparks who joined the department since we last met. She comes from out of state, and has moved here to be a part of our innovative and vibrant TAD culture in Brown County. Her position is housed in the Adult Behavioral Health Unit, with Ian Agar. The position is funded by the state-administered TAD grant, so role is also working closely with the District Attorney's office, the Criminal Justice Coordinating Board, and the judges who preside over the TAD courts.

Lastly, I wish to officially inform this body that I have chosen to resign the position of Executive Director. I am grateful for the opportunity afforded me by Brown County and especially to County Executive Streckenbach for selecting me. I have also truly enjoyed my work with the County Board, specifically Human Services Committee Chairman Evans and Human Services Board Chairman Lund and their colleagues with whom I have worked most closely. I value greatly the time that I was blessed to dedicate to Brown County and I appreciate our shared labors and outcomes immensely. It is and has been a privilege to serve this community. This was by no means an easy decision. I have found Brown County's service community to be rich with great people serving their neighbors with excellence. I wish the entire Brown County team continued success in the future.

Respectfully Submitted By:



Jeremy Kral
Executive Director

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, November 18, 2014 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Rosemary Desisles, Duane Pierce, Jim Haskins, Jerry Polus, Joe Witkowski, Ed Koslowski, Sherry Steenbock

EXCUSED: Tracy Rosinski, Delores Pierce

****Running Total of Veterans' Certificates: 1676**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 p.m.

2. Invocation.

3. Approve/Modify Agenda.

Chair Erickson amended the agenda to add an Item following Item 4.

Motion made by Jim Haskins, seconded by Rosemary Desisles to approve as amended. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve or Modify Minutes of October 21, 2014.

Duane Pierce noted that the name of the band referenced in his report is Bent Grass, not Bentwood.

Motion made by Duane Pierce, seconded by Rosemary Desisles to approve as modified. Vote taken. MOTION CARRIED UNANIMOUSLY

- 4a.** Chair Erickson read a resignation letter from Sherry Steenbock. Steenbock has decided to leave the Subcommittee for family reasons but offered her assistance in helping somebody take over her roles on the Subcommittee. Her resignation was accepted and Steenbock was presented with a commendation plaque thanking her for the work she has done for the Subcommittee.

5. Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair in preparation for 2015.

CVSO Jerry Polus indicated that he had made contact with the Air Force Band. He was advised that there has been a change in the operations manager and he is waiting to hear back from the new operations manager. Polus noted that there was an outside possibility that the Air Force Band may be available to perform at the Fair event in 2015. The Subcommittee agreed that Polus should ask for a commitment by the band and Polus will keep the Subcommittee advised in this regard.

Rosemary Desisles asked if anyone had contacted the City of Green regarding use or rental of their show mobile stage for the Fair. Erickson indicated that he will follow up with the City on this.

6. Discussion re: Veterans Day.

Jim Haskins stated that this year there were 148 prizes to give away which was more than last year. He noted that they had a very orderly system due to the addition of some signs

made by Ed Koslowski and this worked out very well. Haskins continued that Bear from Y100 did the ceremony and Channel 2 was also there. Haskins thought the event was very well run. He also noted that he had lunch at Texas Roadhouse on Veterans Day and he spoke with the manager who indicated that if the Subcommittee ever needed prizes for anything, to give him a call as he is a supporter of Veterans. Haskins also went to the Pearly Gates on Veterans Day and commented on a beer he tried, Veterans Beer, which is made at a brewery that employs only veterans. Haskins also got a free car wash and signed a banner for veterans at PDQ. He also noted that Golden Coral has served over 4.1 million meals to veterans as well as making very large donations to veterans' organizations. Haskins continued that he was disappointed to see that the newspapers did not print the list of companies and businesses that had donated prizes for Veterans Day. He also commented on an article he had seen with regard to the Veterans Day activities at the Yacht Club.

Joe Witkowski reported that he and his wife went to Chili's on Veterans Day and he enjoyed a free meal which was very good. He also noted that he works as a driver for the Lutheran nursing home on Pilgrim Way and the day before Veterans Day he walked into the Chapel at the nursing home and they were having a veterans ceremony that morning. There were 60 veterans, many in uniform, taking part in the ceremony which was followed by lunch which was put on by Tracy Rosinski and Heartland Hospice. Polus indicated that he was a speaker at that event and it was very nice.

Sherry Steenbock indicated that 25 new certificates are being sent out this month, most of which are as a result of veterans signing up at the Veterans Day event at the VFW. Steenbock thanked the Subcommittee members who were on hand at the event to help out and she also thanked Joe Witkowski and Ed Koslowski for taking some of the work off her hands by volunteering to call some of the contacts on her list for donations and offers. She noted that this year they had 56 offers made by businesses as compared to 45 last year. She noted that there were several more that responded too late to be included. The total value of gift cards that were given out was \$1,500, plus they gave out the 148 prizes as Haskins stated earlier. There were five prizes left over that can be given out at the Fair in 2015. Steenbock reported that the traffic flow of the event seemed to be better, mainly due to the additional signage. She said it was heartwarming as to how many thank yous she received from veterans.

Koslowski reported that he saw John Maino at the VFW following the ceremony and Maino was apologizing to people for not being able to do the ceremony and indicated that he will not miss it again in the future. Steenbock stated that according to Dave Berndt, Maino had been approached to do this year's event but Maino stated that for contractual reasons he was not able to do the event.

7. Report from Committee Members Present (Erickson, Desisles, Haskins, Koslowski, Maino, Pierce, Steenbock, Rosinski & Witkowski).

-Erickson did not have anything to report.

-Desisles reported on the fundraiser that will be held on December 13 from 12:00 pm – 5:00 pm for the Army v. Navy game sponsored by the Navy League. The proceeds of the event will be given to a veterans group as well as to the STEM program in schools. The Navy League is looking for donations for raffle items and there will also be a 50 – 50 raffle. There will be a cash bar and free pizza at halftime.

Desisles also stated that she would be happy to take on some of Sherry Steenbock's responsibilities. Steenbock thanked Desisles and strongly suggested that she recruit some help to assist her as the Veterans Day phone calls are a big job because of all of the details and documentation involved. Haskins proposed to spread Steenbock's responsibilities out evenly over the Subcommittee.

-Haskins stated that he had recently seen former Subcommittee member John Walschinski on TV promoting the veterans memorial in Howard. Haskins continued by reading a poem

he had written to the Subcommittee. The poem is entitled, "All Gave Some, Some Gave All". It was suggested that a copy of the poem be framed and hung in the meeting room as well as copies made for the Subcommittee members.

-Koslowski presented Jerry Polus with a \$100 check on behalf of Post 57 to be used towards the convention. Koslowski also indicated that he had been approached by Ken Corry who is a desert vet and very active with regard to veterans issues about becoming a member of this Subcommittee. Koslowski felt that Corry would be a good addition to this group. Erickson suggested that Koslowski invite Corry to attend the next meeting to see if he has an interest in joining.

-Duane Pierce wished a Happy Thanksgiving to all. He continued that Pearly Gates will hold their annual LZ Christmas get together on December 15 beginning at 5:00 p.m. but Pierce recommended that people get there early. The event will include raffles and good deals on food and everyone is welcome. Pierce concluded by saying that he took a final ride of the season in October and he ended up in Chilton at the Veterans Memorial. He indicated that the memorial is very, very nice and it would be worth the trip to go see it.

-Witkowski reported that today was his birthday and he was 84 years old.

8. Report from CVSO Jerry Polus.

CVSO Jerry Polus reported on the Purple Heart Pass program. He indicated that a news conference had been held recently to kick the program off and several Purple Heart recipients were given their passes. Polus has had about 20 veterans contact him so far to get a pass and he has also been contacted by the Railroad Museum and Heritage Hill, both of whom indicated that they would like to be included in the program. Polus expected the program to continue to expand and he explained the application process to the Subcommittee and indicated that he has been made aware that other counties are looking for venues to offer as well. Erickson suggested that information be included on the passes indicating where vets can go for information as to the most-recently added venues. Polus thought that was a good suggestion and indicated that he would pass it along to Milwaukee County.

Koslowski asked if there will be a link on the Veterans' website to get to the Purple Pass program and Polus indicated that there would be.

9. Comments from Carl Soderburg.

Carl Soderburg was unable to attend the meeting and therefore there was no report.

10. Such Other Matters as Authorized By Law. None.

11. Adjourn.

Motion made by Jim Haskins, seconded by Sherry Steenbock to adjourn at 5:40 p.m. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

December 14, 2014

To: Brown County Chair and Board Members

My name is Bob Koury and I live at 3636 Shawano Ave, Green Bay, WI 54313.

For people who are on opiates, there is NO help in Brown County for anyone who has a problem with anything(except alcohol) related issues.

There was help at one time at the county level but it was cut out. Other counties have programs at this time and I would like a chance to discuss this issue with you.

I would like it if you would consider and discuss getting some type of program for our community.

FOR Opiates + Mental Health

It is very frustrating trying to find help when all we encounter in Brown County are roadblocks due to one reason or another.

Thank you for your consideration,

Bob Koury

BUDGET ADJUSTMENT REQUEST

14-103

Category

Approval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 | Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

2015 Budget Adjustment

Brown County Health Department has been approached to provide tobacco control services to Brown County and Stockbridge-Munsee tribe jurisdiction under agreement with the tobacco Multi-Jurisdictional Coalition, Community Action for Healthy Living (CAHL). All program services for CAHL will be funded by the agreement. Services include acting as a community resource related to tobacco control concerns in the area, providing educational presentations, advocating for tobacco control policies, and conducting compliance checks to assure minors cannot purchase tobacco products illegally.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.305.4302	State grant aid revenue	\$20,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.305.5100	Regular earnings	\$16,840
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.305.5110.100	Fringe benefits FICA	\$3,060
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.305.5340	Travel and Training	\$100

43 12/1

AUTHORIZATIONS

Judith A. Friederichs
Signature of Department Head

Department: Health

Date: 12-01-14

[Signature]
Signature of DOA or Executive
Date: 12/4/14

February 18, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION
FOR THE HEALTH DEPARTMENT
PUBLIC HEALTH EDUCATOR

WHEREAS, the Health Department was approached to subcontract with Community Action for Healthy Living (CAHL) in 2015 to provide tobacco control services for Brown County and Stockbridge-Munsee tribe; and

WHEREAS, this grant funding would enable the Health Department to use its expertise in providing more extensive tobacco control services; and

WHEREAS, the grant funds would be used to increase a Public Health Educator position with experience in tobacco control efforts from 0.50 FTE to 0.80 FTE; and

WHEREAS, the Health Department in conjunction with Human Resources recommend utilizing the grant funding to increase the Public Health Educator position from 0.50 FTE to 0.80 FTE; and

WHEREAS, should the grant funding end, the Public Health Educator position would return to 0.50 FTE.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the grant funding from CAHL be utilized to increase a Public Health Educator position from 0.50 FTE to 0.80 FTE to provide tobacco control services; and

BE IT FURTHER RESOLVED, should the grant funding end, the Public Health Educator position will return to 0.50 FTE.

Budget Impact:
Health Department

Partial Year Budget Impact 2/1/15-12/1/15	FTE	Addition/ Deletion	Salary	Fringe	Total
Public Health Educator	(0.50)	Deletion	\$(21,727)	\$(11,352)	\$(33,079)
Public Health Educator	0.80	Addition	\$ 33,893	\$ 17,677	\$ 51,570
Partial Year Budget Impact			\$ 12,166	\$ 6,325	\$ 18,491

Fiscal Note: This resolution does not require an appropriation from the General Fund. The expense is offset by grant revenue.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
STEFFEN	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



BRENT R. MILLER

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 01/12/14
REQUEST TO: Human Services Committee
MEETING DATE: 01/28/14
REQUEST FROM: Chad Weininger
Interim Human Resources Manager

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Change in Table of Organization for the Health Department (Public Health Educator)

ISSUE/BACKGROUND INFORMATION:

The Health Department has received grant funding from Community Action for Healthy Living (CAHL) to provide tobacco control services for Brown County and Stockbridge-Munsee tribe.

ACTION REQUESTED:

Increase a Public Health Educator position with experience in tobacco control efforts from 0.50 FTE to 0.80 FTE to provide tobacco control services.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? \$18,491
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☐ Yes ☒ No
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? Grant funding from CAHL.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

March 19, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION ON HELPING FAMILIES MOVE
FROM HOMELESSNESS TO SELF-SUFFICIENCY**

WHEREAS, a safe, stable home is essential for any child to grow up healthy and happy, and become a contributing member of the community; and,

WHEREAS, the number of Brown County families who are homeless has been on the rise in recent years, in part because of the economic recession; and,

WHEREAS, the options for homeless families to find temporary shelter in Brown County are limited; and,

WHEREAS, Golden House, the domestic abuse program and shelter in Green Bay, was unable to shelter 269 women and children in 2012 because of limited capacity, and also were sought out by another 228 women and children who were not suffering from domestic violence but were still in need of shelter; and

WHEREAS, the number of families who are on the waiting list for housing at Freedom House has grown to over 100; and,

WHEREAS, the number of children who are homeless in the various Brown county school systems has been increasing, numbering over 1300 students during the 2012-2013 school year, according to the data from the McKinney-Vento Program that assists homeless children; and

WHEREAS, much of the public discussion around homelessness has focused on homeless single adults, while the greatest unmet need, perhaps, resides with homeless families; and,

WHEREAS, the Brown County Board, in August 2013, passed a resolution that expressed support for efforts to address homelessness, including the creation of a ten-year plan and educating the public on the problem of homelessness; and,

WHEREAS, efforts have begun to reconstitute the Brown County Board's Homeless Issues and Affordable Housing Subcommittee; and,

WHEREAS, family self-sufficiency and respect for the dignity and worth of all people, especially children, are worthy goals that both the Brown County Board and Humans Services department wish to promote; and,

WHEREAS, the latest projections for the Community Programs fund balance within the Brown County Human Services department indicate that the fund balance will have over \$500,000 of

undesignated funds by the end of fiscal year 2013; and,

WHEREAS, the Brown County Board of Supervisors wishes to use these funds in a manner consistent with the mission of the Human Services department; and,

WHEREAS, the Brown County Board seeks to invest in long-term efforts to promote family self-sufficiency, and thus reduce the costs to county residents of increased social service use;

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors includes in the 2014 Brown County budget a one-time expenditure of \$75,000 to create a fund to be used to provide grants to local projects seeking to reduce the problem of homelessness among families and to promote self-sufficiency, such as:

- establishing new transitional housing units for families, that would include support from a social service agency;
- enhancing existing transitional housing support efforts with families, such as home visits, educational and job training programs, etc.;
- expanding support and educational programs that promote self-sufficiency for homeless families, such as budgeting, substance abuse counseling, etc.;
- creating a ten-year plan to address homelessness in Brown County; and,

BE IT FURTHER RESOLVED, that the \$75,000 used to establish this fund be taken from the Community Programs fund balance; and,

FINALLY, BE IT RESOLVED, that these funds shall be administered by the Brown County Board's Homeless Issues and Affordable Housing Subcommittee, who will establish the application process and criteria for evaluating applications (including preference for applications that have some level of matching funds), as well as award the grants.

Respectfully submitted,

Daniel Robinson
Brown County Supervisor
District 19

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Authored by: _____

Final Draft Approved by Corporation Counsel

February 18, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION
FOR THE HUMAN SERVICES DEPARTMENT
CLERK RECEPTIONIST

WHEREAS, the Clerk Receptionist position in the Human Services table of organization currently works 37.5 hours/week or 1,950 annual hours; and

WHEREAS, due to this schedule, the Clerk Receptionist position has to be filled by other Human Services staff for 2.5 hours every week. This creates inconsistency at the front desk and disrupts the work of other Human Services staff; and

WHEREAS, the Human Services department has requested to increase the position to 40 hours/week or 2,080 annual hours to fulfill the core business hours of 8:00 a.m.– 4:30 p.m.; and

WHEREAS, this change would create consistency at the front desk to provide quality customer service to clients and customers. It would also eliminate interruptions for other Human Services staff allowing them to remain focused on their duties; and

WHEREAS, the Human Services department in conjunction with Human Resources recommend increasing the annual hours of the Clerk Receptionist position in the Human Services table of organization from 1,950 annual hours to 2,080 annual hours (130 hours) effective March 1, 2015; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the Clerk Receptionist position in the Human Services table of organization be increased from 1,950 annual hours to 2,080 annual hours (130 hours) effective March 1, 2015.

5a

Budget Impact:
Human Services

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk Receptionist	130 hours	Addition	\$2,171	\$ 326	\$2,497
Annualized Budget Impact			\$2,171	\$ 326	\$2,497

Fiscal Note: This resolution does not require an appropriation from the General Fund. The amount will be offset by savings within the department's 2015 budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
STEFFEN	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



BRENT R. MILLER

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 01/12/14
REQUEST TO: Human Services Committee
MEETING DATE: 01/28/14
REQUEST FROM: Chad Weininger
Interim Human Resources Manager

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Change in Table of Organization for the Human Services Department
(Clerk Receptionist)

ISSUE/BACKGROUND INFORMATION:

The Clerk Receptionist position in the Human Services table or organization currently works 37.5 hours/week. This requires other Human Services staff to cover the front desk the remaining 2.5 hours/week creating inconsistency at the front desk and disruptions in the work of other staff.

ACTION REQUESTED:

Increase the Clerk Receptionist from 1,950 annual hours to 2,080 annual hours (130 hours) effective March 1, 2015.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? \$2,497
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☐ Yes ☒ No
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? From savings in account #201.076.110.111.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

5a

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☒ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☐ 9 Any allocation from the County's General Fund

15-01
Approval Level

Dept Head
Director of Admin

County Exec

County Exec

Admin Committee

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board ✓

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

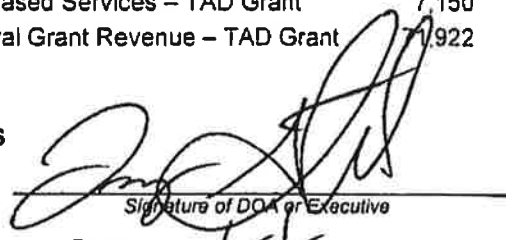
The TAD Grant was awarded through the Department of Justice and later amended. A budget adjustment was not previously completed; therefore this one has been prepared on the current budget provided to the Department of Justice

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.175.5100.TADG	Regular Earnings – TAD Grant	18,157
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.175.5110.TADG	Fringe Benefits – TAD Grant	4,577
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.175.5340.TADG	Travel and Training – TAD Grant	4,780
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.175.6110.TADG	Outlay – TAD Grant	20,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.175.5300.TADG	Supplies – TAD Grant	17,258
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.175.7000.TADG	Purchased Services – TAD Grant	7,150
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.175.4301.TADG	Federal Grant Revenue – TAD Grant	71,922

AUTHORIZATIONS



 Signature of Department Head
 Department: Human Services
 Date: 1-7-15



 Signature of DOA or Executive
 Date: 1/15/15

Interim Executive Director's Report to the Human Services Committee

January 19, 2015

Members of the Committee:

The latest information on the transition to Managed Long-Term Care, including Family Care is that Wisconsin Dept. of Health Services (DHS) has been working on implementation schedules along with counties, MCOs, ADRCs, and IRIS agencies in the region. DHS personnel noted that their work is ongoing, with final timelines in place. Brown County anticipates a mid-2014 beginning to our transition.

I was informed that our Coordinated Services Team (CST) program has met its annual goal for number of young people in the program. CST is a model for serving youth involved in multiple systems such as school, therapy, possible juvenile justice, etc. This model creates a framework for keeping the adults and providers on the same page, which leads to effective and efficient treatment for the young person and their family. We are pleased with the success here, given that this utilization of the funding for services from DHS is new and we were able to get services up to speed after a bit of delay initially. Congratulations to Dr. Althea Noukki and the Child and Adolescent Behavioral Health Unit on meeting this milestone.

Scott Shackelford, supervisor in the Juvenile Justice Unit informed me that 2014 has seen an increase in the number of juvenile delinquency petitions filed in juvenile court. The 2013 annual total was equaled by mid-November, so a year-over-year increase in volume of approximately 10% is expected. The Juvenile Justice Unit has maintained very solid performance and attitude while completing the increased workload. I learned the week of January 12th that Scott has accepted a position as Social Services Manager for Sheboygan County. Scott has been with Brown County for 23 years and we wish him the best in his new position.

The Treatment Alternatives and Diversion (TAD) supervisor position has been filled by Angela Sparks who joined the department since we last met. She comes from out of state, and has moved here to be a part of our innovative and vibrant TAD culture in Brown County. Her position is housed in the Adult Behavioral Health Unit, with Ian Agar. The position is funded by the state-administered TAD grant, so role is also working closely with the District Attorney's office, the Criminal Justice Coordinating Board, and the judges who preside over the TAD courts.

The Medicare/State Licensing survey was conducted for our Nicolet Psychiatric Hospital. A report will be issued following the survey.

I appreciate the opportunity to work as Interim Director and plan to follow the priorities previously established for 2015. I will work with our Finance Manager to close out 2014 and prepare for budget monitoring in 2015.

Departmental Openings Summary

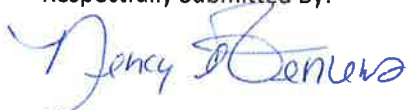
To: Human Services Committee

From: Department of Human Services

Position	Vacancy Date	Reason for Leaving	Fill or Hold
Social Worker-COP	1/2/2015	Retirement	Fill with LTE
Clinical Social Worker – Adult Behavioral Health	1/2/2015	Resignation	Fill
Economic Support Specialist	1/2/2015	Resignation	Fill
Social Worker-CIP	1/2/2015	Resignation	Fill with LTE
LTE Project Manager	1/14/2015	Termination	Fill

Assistant DON-Nursing Home	1/20/2015	Resignation	Fill
Social Worker Supervisor-Juvenile Justice	1/27/2015	Resignation	Fill
DON-Nursing Home	2/6/2015	Resignation	Fill
Nursing Assistant	2/5/2015	Retirement	Fill

Respectfully Submitted By:



Nancy Fennema
Interim Executive Director

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6064 Fax (920) 448-6126

Tim Schmitt, Budget and Finance Director

To: Human Services Board, Human Services Committee

Date: January 1, 2015

Subject: 2014 financial results for Community Programs and Community Treatment Center

Financial results are reported year to date through November 30, 2014.

Community Programs revenue is on budget through November. Public charges are slightly behind budget while Intergovernmental revenue is slightly ahead of budget. Personnel costs are lower than budget primarily due to employee turnover.

The Community Treatment Center is forecasted to post a \$545K levy deficit for 2014. Revenue is lower than budget due to actual YTD census of ~6 clients in Bay Haven while revenue was budgeted at ~8 clients. Operations, maintenance, and payroll expenses continue to be below budget.



Turning
Brown
Green



CTC operating results

Through 11/30/14
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/Ret'd	Prior Year YTD
Fund 630 - CTC									
REVENUE									
Property taxes	2,597,267.00	.00	2,597,267.00	216,438.92	.00	2,380,828.12	216,438.88	92	2,966,799.00
Intergov Revenue	5,959,474.00	.00	5,959,474.00	496,721.18	.00	3,792,993.04	2,166,480.96	64	3,454,889.51
Public Charges	4,233,637.00	.00	4,233,637.00	623,934.30	.00	3,917,238.00	316,399.00	93	4,045,364.97
Miscellaneous Revenue	624,600.00	.00	624,600.00	49,428.50	.00	1,414,339.47	(789,739.47)	226	540,596.65
Other Financing Sources	.00	10,186.00	10,186.00	.00	.00	10,186.00	.00	100	15,476.00
REVENUE TOTALS	\$13,414,978.00	\$10,186.00	\$13,425,164.00	\$1,386,522.90	\$0.00	\$11,515,584.63	\$1,909,579.37	86%	\$11,023,126.13
EXPENSE									
Personnel Costs	9,632,125.00	10,186.00	9,642,311.00	794,203.58	.00	8,782,417.60	859,893.40	91	8,527,640.03
Operating Expenses	4,503,013.00	.00	4,503,013.00	339,520.10	.00	4,016,137.70	486,875.30	89	4,208,953.81
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	(418.00)
EXPENSE TOTALS	\$14,135,138.00	\$10,186.00	\$14,145,324.00	\$1,133,723.68	\$0.00	\$12,798,555.30	\$1,346,768.70	90%	\$12,736,175.84
Fund 630 - CTC Totals									
REVENUE TOTALS	13,414,978.00	10,186.00	13,425,164.00	1,386,522.90	.00	11,515,584.63	1,909,579.37	86	11,023,126.13
EXPENSE TOTALS	14,135,138.00	10,186.00	14,145,324.00	1,133,723.68	.00	12,798,555.30	1,346,768.70	90	12,736,175.84
Fund 630 - CTC Totals	(\$720,160.00)	\$0.00	(\$720,160.00)	\$252,799.22	\$0.00	(\$1,282,970.67)	\$562,810.67		(\$1,713,049.71)

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Community Programs

Through 11/30/14
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted		Amended		Current Month		YTD		YTD		Budget - YTD		Prior Year YTD	
Fund 201 - CP		Budget		Budget		Transactions		Encumbrances		Transactions		Transactions		Ret'd	
REVENUE															
Property taxes		15,246,722.00		15,246,722.00		1,270,560.17		.00		13,976,161.87		1,270,560.13		92	
Intergov Revenue		80,825,544.00		81,247,167.00		9,922,085.42		.00		76,048,834.52		5,198,332.48		94	
Public Charges		2,182,490.00		2,182,490.00		94,175.24		.00		1,913,771.88		268,718.12		88	
Miscellaneous Revenue		110,576.00		110,576.00		18,678.05		.00		32,969.84		77,606.16		30	
Other Financing Sources		30,300.00		50,973.00		2,525.00		.00		48,525.04		2,447.96		95	
REVENUE TOTALS		\$98,395,632.00		\$98,837,928.00		\$11,308,023.88		\$0.00		\$92,020,263.15		\$6,817,664.85		93%	
EXPENSE															
Personnel Costs		21,015,674.00		20,995,012.00		1,717,733.56		.00		18,254,674.11		2,740,337.89		87	
Operating Expenses		76,471,843.00		76,934,831.00		9,608,070.91		67,579.52		72,873,317.70		3,993,933.78		95	
Outlay		19,500.00		19,500.00		.00		.00		(425.00)		19,925.00		-2	
EXPENSE TOTALS		\$97,507,017.00		\$97,949,343.00		\$11,325,804.47		\$67,579.52		\$91,127,566.81		\$6,754,196.67		93%	
Fund 201 - CP Totals															
REVENUE TOTALS		98,395,632.00		98,837,928.00		11,308,023.88		.00		92,020,263.15		6,817,664.85		93	
EXPENSE TOTALS		97,507,017.00		97,949,343.00		11,325,804.47		67,579.52		91,127,566.81		6,754,196.67		93	
Fund 201 - CP Totals		\$888,615.00		(\$30.00)		(\$17,780.59)		(\$67,579.52)		\$892,696.34		\$63,468.18		\$1,987,379.78	

Brown County Human Services
Community Programs Fund balance report

Special Revenue Fund: Funds used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	3300.100/200 Desig Subseq Yr Exp	3300.700 Desig Cap Proj	3300.400 Reserve for Prepaid	Total
Balance as of 1/1/2013	\$ 4,901,828	\$ 1,100,000	\$ 210,618	\$ 6,212,446
transfer	\$ 1,100,000	\$ (1,100,000)	\$ -	\$ -
Transfer for prepaid expense			\$ (192,351)	\$ (192,351)
2013 CP Surplus	\$ 863,960		\$ 863,960	\$ 863,960
Estimated CTC funds transfer (to cover deficit)	\$ (1,184,416)		\$ (1,184,416)	\$ (1,184,416)
End balance 12/31/13	\$ 5,681,372	\$ -	\$ 18,267	\$ 5,699,639

*Note: Fund balance does not represent cash on hand
Cash is consumed by working capital requirements (i.e. Accounts Receivable)

BROWN COUNTY COMMUNITY TREATMENT CENTER

DECEMBER 2014 BAY HAVEN STATISTICS

ADMISSIONS		Year to Date 2014	Year to Date 2013
Voluntary - Mental Illness	9	408	0
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	1	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	9	409	0

AVERAGE DAILY CENSUS	December	Year to Date 2014	Year to Date 2013
Bay Haven	1	5	0
TOTAL	1	5	0

INPATIENT SERVICE DAYS			
Bay Haven	17	1699	0
TOTAL	17	1699	0

BED OCCUPANCY			
Bay Haven	3%	31%	0%
TOTAL	3%	31%	0%

DISCHARGES			
Bay Haven	10	409	0
TOTAL	10	409	0

ADMISSIONS			
Bay Haven	9	409	0
TOTAL	9	409	0

DISCHARGE DAYS			
Bay Haven	23	1747	0
TOTAL	23	1747	0

ADMISSIONS BY COUNTY			
Brown	9	338	0
Door	0	9	0
Kewaunee	0	5	0
Oconto	0	9	0
Marinette	0	3	0
Shawano	0	10	0
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	4	0
Manitowoc	0	23	0
Winnebago	0	0	0
Other	0	8	0
TOTAL	9	409	0

AVERAGE LENGTH OF STAY			
Bay Haven	2	4	0
TOTAL	2	4	0

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	2	4	0
Door	0	4	0
Kewaunee	0	6	0
Oconto	0	3	0
Marinette	0	4	0
Shawano	6	8	0
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	2	0
Manitowoc	0	3	0
Winnebago	0	0	0
Other	1	3	0
TOTAL	2	4	0

NEW ADMISSIONS			
Bay Haven	3	269	0
TOTAL	3	269	0

READMIT WITHIN 30 DAYS			
Bay Haven	0	33	0
TOTAL	0	33	0

In/Outs Current YTD 2013
0 1 0

**BROWN COUNTY COMMUNITY TREATMENT CENTER
DECEMBER 2014 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS		Year to Date 2014	Year to Date 2013
Voluntary - Mental Illness	11	112	224
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	65	749	785
Court Order Prelim. - Mental Illness	0	5	5
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	7	3
Commitment - Mental Illness	0	0	0
Return from Conditional Release	10	92	74
Court Order Prelim. - Drug	0	0	2
Other	0	0	1
TOTAL	86	965	1094

ADMISSIONS			
Nicolet Psychiatric Center	86	965	1094
TOTAL	86	965	1094

ADMISSIONS BY COUNTY			
Brown	62	612	718
Door	1	32	32
Kewaunee	3	26	29
Oconto	5	58	54
Marinette	2	31	38
Shawano	2	31	45
Waupaca	0	7	6
Menominee	0	7	17
Outagamie	2	16	29
Manitowoc	5	100	98
Winnebago	0	4	2
Other	4	41	26
TOTAL	86	965	1094

NEW ADMISSIONS			
Nicolet Psychiatric Center	34	467	507
TOTAL	34	467	507

READMIT WITHIN 30 DAYS			
Nicolet Psychiatric Center	13	93	117
TOTAL	13	93	117

AVERAGE DAILY CENSUS	December	Year to Date 2014	Year to Date 2013
Nicolet Psychiatric Center	10	11	13
TOTAL	10	11	13

INPATIENT SERVICE DAYS			
Nicolet Psychiatric Center	319	3848	4829
TOTAL	319	3848	4829

BED OCCUPANCY			
Nicolet Psychiatric Center	64%	66%	46%
TOTAL	64%	66%	46%

DISCHARGES			
Nicolette Psychiatric Center	86	967	1087
TOTAL	86	967	1087

DISCHARGE DAYS			
Nicolet Psychiatric Center	328	3891	4821
TOTAL	328	3891	4821

AVERAGE LENGTH OF STAY			
Nicolet Psychiatric Center	4	4	4
TOTAL	4	4	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	4	4	4
Door	4	4	4
Kewaunee	2	3	5
Oconto	5	3	4
Marinette	8	4	4
Shawano	10	4	4
Waupaca	0	5	3
Menominee	0	16	6
Outagamie	1	3	4
Manitowoc	2	4	6
Winnebago	0	2	8
Other	2	4	4
TOTAL	4	4	4

In/Outs

Current	YTD	2013
3	33	27

10a

BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS
Month Ending: December 2014

Voluntary Admissions	17
Involuntary Admissions	12
Voluntary Inpatient Days	56.3
Involuntary Inpatient Days	50.8
Voluntary Avg Length of Stay	3.31
Involuntary Avg Length of Stay	4.23

Report of Child Abuse/Neglect by Month

Month	2013	2014	% Change from 2013 to 2014
January	422	403	-4.5%
February	333	433	30.3%
March	396	427	7.8%
April	476	485	1.8%
May	477	474	-.62%
June	322	351	9.0%
July	296	308	5.06%
August	315	301	-4.4
September	425	437	2.8
October	446	438	-1.7
November	400	413	3.25
December	372	394	5.9
Total	4680	4864	3.93

Reports Investigated by Month

Month	2013	2014	% Increase
January	133	152	14.2%
February	115	140	21.7%
March	127	157	23.6%
April	162	166	2.4%
May	143	157	9.8%
June	127	129	1.5%
July	112	136	21.43%
August	109	108	-.93
September	147	154	4.7
October	144	138	-4.2
November	154	113	-26.62
December	146	119	-18.49
Total	1619	1669	3.09

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ADAMS AFH	12/11/14	1/6/15	\$111,218	\$111,218
ADAMS, R AFH	12/11/14	12/22/14	\$27,049	\$27,049
ADULT CARE LIVING OF NE WI	11/20/14	12/8/14	\$205,640	\$205,640
ADRC	11/20/14	12/1/14	\$72,000	\$72,000
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	12/15/14	1/6/15	\$15,000	\$15,000
ADVOCATES, EXTENSION LLC	1/8/15	1/15/15	\$120,000	\$120,000
AGE WELL CENTRE FOR LIFE ENRICHMENT	11/20/14		\$180,000	\$180,000
AGNESIAN HEALTHCARE INC	12/11/14		\$22,100	\$22,100
ALL ABOUT KIDS, INC.	12/15/14	1/12/15	\$130,800	\$130,800
ANGELS ON ARCADIAN	11/20/14	12/1/14	\$1,531,200	\$1,531,200
ANGELS TOUCH ASSISTED LIVING	11/20/14	1/6/15	\$175,000	\$175,000
ANNA'S HEALTHCARE (COUNTRY LIVING)	11/20/14	12/18/14	\$445,641	\$445,641
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	12/15/14	1/12/15	\$180,000	\$180,000
ARTISAN ASSISTED LIVING	11/20/14	12/22/14	\$480,566	\$480,566
ARTS AFH	11/20/14	11/24/14	\$30,132	\$30,132
ASPIRO INC	1/8/15		\$3,396,518	\$3,396,518
BELLIN PSYCHIATRIC CENTER			\$10,000	\$10,000
BENNIN, MARILYN	12/15/14		\$9,000	\$9,000
BERGER AFH	11/20/14	11/24/14	\$57,120	\$57,120
BETHESDA	12/11/14	1/6/15	\$14,300	\$14,300
BIRCH CREEK	11/20/14	1/8/15	\$1,235,182	\$1,235,182
BISHOPS COURT	11/20/14	1/8/15	\$1,304,662	\$1,304,662
BOLL ADULT CARE CONCEPTS	12/22/14	1/6/15	\$825,000	\$825,000
BOURASSA AFH	11/20/14	12/9/14	\$18,720	\$18,720
BORNEMANN CBRF	12/11/14	1/6/15	\$282,919	\$282,919
BROTOLOC HEALTH CARE SYSTEMS	12/12/14	1/6/15	\$982,600	\$982,600
BRUNETTE AFH	11/20/14	12/1/14	\$52,152	\$52,152
BRUSS SUPPORTIVE COMMUNITY LIVING	11/20/14	12/4/14	\$273,214	\$273,214
BUSSE AFH	11/20/14	12/1/14	\$66,444	\$66,444
CAPELLE AFH	11/20/14	12/1/14	\$56,532	\$56,532
CARE FOR ALL AGES	12/18/14	1/8/15	\$156,000	\$156,000
CARRINGTON MANOR ASSISTED LIVING	11/20/14	11/25/14	\$92,628	\$92,628
CATHOLIC CHARITIES	12/15/14	12/22/14	\$173,406	\$173,406
CENTERPIECE LLC	12/11/14	12/18/14	\$150,000	\$150,000
CENTURY RIDGE OF GREEN BAY, INC.	11/20/14	12/1/14	\$387,932	\$387,932
CEREBRAL PALSY INC.	1/8/15	1/15/15	\$1,510,200	\$1,510,200
CEREBRAL PALSY OF MIDEAST WI INC	11/20/14	12/9/14	\$4,800	\$4,800
CHILDRENS SERVICE SOCIETY	12/15/14	1/15/15	\$25,000	\$25,000
CHRISTENSEN AFH	11/20/14	12/1/14	\$74,357	\$74,357
CLARITY CARE INC	11/20/14	12/18/14	\$1,729,984	\$1,729,984
COGNITIVE CONCEPTS	11/20/14	1/13/15	\$278,977	\$278,977
COMFORT KEEPERS INC	11/20/14	12/1/14	\$734,494	\$734,494
COMPASS DEVELOPMENT	11/20/14		\$1,195,886	\$1,195,886
COMPASS DEVELOPMENT SHC INC	11/20/14		\$500,000	\$500,000
CONLEY AFH	11/20/14	11/24/14	\$36,645	\$36,645
CONNECTIONS LLC	12/15/14	12/22/14	\$25,000	\$25,000
CURO CARE LLC	12/11/14	1/6/15	\$503,440	\$503,440
DARNELL RECEIVING HOME	12/15/14		\$13,140	\$13,140
DEATHERAGE-VELEKE AFH	11/20/14	12/1/14	\$20,759	\$20,759
DEBAERE AFH	11/20/14	12/11/14	\$69,240	\$69,240
DEER PATH ASSISTED LIVING INC	12/11/14	1/8/15	\$182,500	\$182,500
DODGE COUNTY (DBA CLEARVIEW)	12/12/14		\$222,000	\$222,000
DORN AFH	11/20/14	12/2/14	\$22,008	\$22,008
DUNGARVIN WISCONSIN LLC	11/20/14	12/4/14	\$686,931	\$686,931
DYNAMIC FAMILY SOLUTIONS	12/15/14	1/6/15	\$59,400	\$59,400
EAST SHORE INDUSTRIES	11/20/14	12/1/14	\$46,594	\$46,594
ELSNER AFH	11/20/14		\$14,348	\$14,348
ENCOMPASS CHILD CARE	12/15/14	1/6/15	\$15,000	\$15,000
ENGBERG AFH	11/20/14	12/1/14	\$39,216	\$39,216
FAMILY SERVICE OF NORTHEAST WI, INC.	12/15/14	1/6/15	\$2,173,415	\$2,173,415
FAMILY TRAINING PROGRAM	12/15/14		\$155,000	\$155,000
FENLON AFH	11/20/14	12/1/14	\$44,433	\$44,433
G & I OCHS INC.	11/20/14	12/1/14	\$1,906,847	\$1,906,847
GAUGER AFH	11/20/14	12/1/14	\$32,844	\$32,844
GOLDEN HOUSE	12/18/14	1/6/15	\$63,086	\$63,086
GOLTZ J. AFH	11/20/14	12/8/14	\$24,360	\$24,360
GONZALEZ AFH	12/18/14		\$79,062	\$79,062
GOODWILL INDUSTRIES	11/20/14	12/1/14	\$77,166	\$77,166
GREEN BAY TRANSIT COMMISSION			\$400,000	\$400,000
GRONSETH AFH	11/20/14	11/25/14	\$44,736	\$44,736
HARMONY LIVING CENTERS LLC	11/20/14	1/6/15	\$196,838	\$196,838
HEAD AFH	11/20/14	12/1/14	\$87,826	\$87,826
HELPING HANDS CAREGIVERS	11/20/14	12/1/14	\$350,000	\$350,000

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
HIETPAS AFH	11/20/14	12/1/14	\$24,992	\$24,992
HOEFT AFH	11/24/14	12/2/14	\$24,523	\$24,523
HOME INSTEAD SENIOR CARE	11/20/14	12/8/14	\$200,000	\$200,000
HOMES FOR INDEPENDENT LIVING	11/20/14	12/8/14	\$6,225,000	\$6,225,000
IMPROVED LIVING SERVICES	12/22/14	1/6/15	\$943,100	\$943,100
INFINITY CARE INC	11/20/14	12/1/14	\$380,128	\$380,128
INNOVATIVE COUNSELING(AUTISM)	12/15/14		\$50,000	\$50,000
INNOVATIVE SERVICES	12/22/14	1/6/15	\$13,430,200	\$13,430,200
INTERIM HEALTHCARE STAFFING	11/20/14		\$25,000	\$25,000
J & DEE INC.	11/20/14	12/1/14	\$1,821,000	\$1,821,000
JASMER AFH	12/11/14	1/6/15	\$13,608	\$13,608
KAKUK AFH	11/20/14	12/4/14	\$32,292	\$32,292
KCC FISCAL AGENT SERVICES	1/8/15	1/15/15	\$4,200,000	\$4,200,000
KCC SERVICES INC	11/20/14	11/25/14		\$0
KINDRED HEARTS	11/20/14	12/8/14	\$890,100	\$890,100
KLAPPER AFH	11/20/14		\$24,648	\$24,648
KLARKOWSKI AFH	12/11/14		\$43,260	\$43,260
KLECZKA-VOGEL AFH	11/20/14	12/4/14	\$77,376	\$77,376
KLEIN, DR. (AUTISM)	12/15/14	12/22/14	\$50,000	\$50,000
KPI INC	11/20/14	12/1/14	\$12,400	\$12,400
KRUEGER RECEIVING HOME	12/15/14	1/6/15	\$13,140	\$13,140
KUSKE AFH	11/20/14	11/24/14	\$25,692	\$25,692
LAD LAKE	12/22/14	1/6/15	\$40,000	\$40,000
LAKEWOOD ASSISTED LIVING	11/20/14	12/22/14	\$64,000	\$64,000
LAMERS BUS LINES, INC.			\$750,000	\$750,000
LANCASTER GARDENS			\$35,000	\$35,000
LAURENT AFH	11/20/14	12/9/14	\$50,352	\$50,352
LISKA, JOANN	12/15/14	1/13/15	\$5,000	\$5,000
LUND VAN DYKE INC	12/18/14	1/6/15	\$210,000	\$210,000
LUTHERAN SOCIAL SERVICES	12/22/14	1/15/15	\$900,000	\$900,000
LUTHERAN SOCIAL SERVICES-HOMME			\$48,000	\$48,000
MACHT VILLAGE PROGRAMS INC	1/6/15	1/15/15	\$600,000	\$600,000
MARLA VIST MANOR ASSISTED LIVING	11/20/14	11/24/14	\$129,404	\$129,404
MARTIN AFH	11/20/14	12/8/14	\$19,509	\$19,509
MATTHEWS SENIOR LIVING	11/20/14		\$202,380	\$202,380
MCCORMICK MEMORIAL HOME	11/20/14	12/1/14	\$198,484	\$198,484
MEADOWLANDS	11/20/14	12/1/14	\$39,871	\$39,871
MELOHN AFH	11/20/14	1/6/15	\$39,480	\$39,480
MILQUETTE AFH	11/20/14	12/4/14	\$22,344	\$22,344
MORAIN RIDGE LLC	11/20/14	12/8/14	\$200,000	\$200,000
MYSTIC ACRES LLC	12/11/14	1/6/15	\$70,812	\$70,812
MYSTIC CREEK LLC	12/11/14	1/6/15	\$105,000	\$105,000
MYSTIC MEADOWS LLC	12/11/14	1/6/15	\$149,400	\$149,400
NEMETZ AFH	11/20/14	12/1/14	\$71,744	\$71,744
NEW COMMUNITY SHELTER INC	12/15/14	1/6/15	\$40,000	\$40,000
NEW CURATIVE REHABILITATION	1/8/15	1/12/15	\$1,124,415	\$1,124,415
NEW VISIONS TREATMENT HOMES OF WI, INC	12/16/14		\$42,000	\$42,000
NEW VIEW INDUSTRIES	11/20/14	1/13/15	\$43,240	\$43,240
NORTHWEST PASSAGE	12/15/14		\$67,500	\$67,500
ODD FELLOW REBEKAH HAVEN	11/20/14	11/25/14	\$140,000	\$140,000
OPTIONS LAB INC			\$43,240	\$43,240
OPTIONS TREATMENT PROGRAM	12/11/14	1/15/15	\$100,000	\$100,000
ORLICH AFH	11/20/14	12/15/14	\$95,854	\$95,854
OSTAPYUK AFH	11/20/14	1/6/15	\$46,320	\$46,320
PANTZLAFF AFH	11/20/14	12/4/14	\$24,840	\$24,840
PARAGON INDUSTRIES	12/15/14		\$746,800	\$746,800
PARENT TEAM	12/15/14	1/6/15	\$227,300	\$227,300
PARMENTIER AFH	11/20/14	12/1/14	\$94,067	\$94,067
PARTNERS IN COMMUNITY INTERVENTION LLC			\$25,000	\$25,000
PATIENT PINES	11/20/14	11/24/14	\$284,000	\$284,000
PHOENIX BEHAVIORAL HEALTH SERVICES	12/11/14	12/18/14	\$25,000	\$25,000
PNUMA HEALTH CARE	12/11/14	12/22/14	\$358,600	\$358,600
PRODUCTIVE LIVING SYSTEMS	11/20/14		\$768,452	\$768,452
RAVENWOOD BEHAVIORAL HEALTH	12/11/14		\$70,600	\$70,600
REHAB RESOURCES	12/11/14	1/6/15	\$122,200	\$122,200
REM-WISCONSIN II, INC.	11/20/14	12/1/14	\$1,335,480	\$1,335,480
RENNES ASSISTED LIVING CORP	11/20/14	12/1/14	\$75,000	\$75,000
RES-CARE WISCONSIN	11/20/14	12/11/14	\$19,344	\$19,344
ST. VINCENT HOSPITAL	12/11/14		\$117,300	\$117,300
SALDANA AFH	12/8/14		\$39,600	\$39,600
SCHAUMBURG, LAURIE	12/15/14		\$25,000	\$25,000
SCHULTZ AFH	11/20/14	1/13/15	\$107,772	\$107,772

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
SKORCZEWSKI AFH	11/20/14	1/6/15	\$18,660	\$18,660
SLAGHT AFH	11/20/14	12/8/14	\$48,452	\$48,452
SMET AFH	12/11/14		\$54,257	\$54,257
SOUTHERN HOME CARE SERVICES	11/20/14	12/11/14	\$35,580	\$35,580
STARR/DINGER AFH	11/20/14	12/8/14	\$23,700	\$23,700
STEVENS AFH	11/20/14	1/6/15	\$19,509	\$19,509
STILLING AFH	12/11/14	12/22/14	\$32,802	\$11,000
STIRLING PCW SERVICES	12/11/14	1/6/15	\$20,000	\$12,520
TALBOT AFH	12/15/14	1/6/15	\$23,838	\$23,838
TANZI AFH	11/20/14	12/1/14	\$85,330	\$85,330
TOMORROW'S CHILDREN INC			\$100,000	\$100,000
TREMPEALEAU	12/11/14	12/22/14	\$1,487,700	\$1,487,700
VALLEY PACKAGING INC.	11/20/14	12/22/14	\$10,386	\$10,386
VANLANEN RECEIVING HOME	12/15/14		\$19,710	\$19,710
VILLA HOPE	12/15/14	1/12/15	\$1,730,700	\$1,730,700
VISIONS OF N.E.W. LLC	12/15/14	12/22/14	\$107,467	\$107,467
WARREN, JOHN MD	12/22/14	1/6/15	\$165,000	\$165,000
WAUSAUKEE ENTERPRISES	11/20/14	12/4/14	\$18,586	\$18,586
WE ARE HOPE	12/8/14	12/15/14	\$20,400	\$20,400
WILLOWCREEK AFH	11/20/14	12/4/14	\$445,136	\$445,136
WISCONSIN EARLY AUTISM PROJECT	12/15/14	12/22/14	\$300,000	\$300,000
WISCONSIN FAMILY TIES	12/16/14	1/6/15	\$26,000	\$26,000
ZAMBON AFH	11/20/14	11/24/14	\$22,932	\$22,932
ZIESMER AFH	11/20/14	11/24/14	\$79,716	\$79,716
TOTAL			\$70,478,230	\$70,448,948

Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: January 19, 2015

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Warigi, Bernadette	Respite	12/23/14	
Warigi, Caroline	Respite	12/23/14	
Handrich, Troy	Family Support	12/23/14	
Sault Ste. Marie Chippewa Tribe	Drug Screens	12/23/14	
Babiash, Mark	Transportation	1/09/15	
Vandeneizen, Ann	Respite	1/09/15	
Skiba, Justin	Respite	1/16/15	
Hanna, Jenny	Family Support	1/16/15	